

MINUTES

MCCUNE COLLECTION COMMISSION REGULAR MEETING – 4:30 PM. December 4, 2023 Council Chambers

- 1. CALL TO ORDER – 4:31 pm**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

Present: Joel Benson, Chair; James Petka, Vice Chair; Commissioners Joanne Schivley, Henry Beecher, Rebekah Truemper, Vince Tajima

Absent: None

4. COMMUNICATIONS

- A. Report from City staff to the McCune Collection Commission
 1. Reported that Commissioner Tajima was given the Oath of Office prior to the meeting. Welcomed Commissioner Tajima and asked that he say a few words to introduce himself; also asked each Commissioner to say a few words and introduce themselves to Commissioner Tajima.
- B. Report from Council Liaison to the McCune Collection Commission
 1. None
- C. Report from McCune Foundation to the McCune Collection Commission
 1. Commissioner Beecher reported that the Foundation received \$165 from two donors.
- D. Report from the Chair of the McCune Collection Commission
 1. Chair Benson reported that the field trip to the Book Club of California, San Francisco did not happen in October; future date of field trip to be determined.
- E. Others
 1. Commissioner Beecher questioned why the election of officers was not included on this agenda. Staff responded that Assistant City Attorney Laura Zagaroli reviewed the agenda and provided direction on when the election of officers are to be held.
- F. ACTIVITY REPORTS
 1. Website

Commissioner Petka reported that he has updates from June forward. There are twelve updates to the website, half of art walk announcements; books – Hetch Hetchy: The Story of San Francisco's Struggle to Provide a Water Supply for Her Future Needs; The Birds and Some Copies of Verses Translated Paraphrastically Out of Anacreon, Opera Vergilliana & Anais Vergiliana; and The Practice of Typography 1902; Times Herald article from July 19, 1985; and one video, The Social Ladder – Charles Dana Gibson's Illustrations to Music.
 2. Art Walk

Commissioner Beecher reported that there are two exhibits in place, one by Dan Cooper and the other by Jacalyn Eyvonne, up for November, part of Open

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Studios; also reported that the numbers of visitors have declined since COVID and the ongoing situation of the lower plaza; suggest reviving the Sunday afternoon program; no official art walk in January, has not scheduled any artists for 2024

3. Volunteer Program – No report.

5. COMMUNITY FORUM

None

6. CONSENT CALENDAR AND APPROVAL OF AGENDA

A. Approval of Agenda & Minutes

Recommendation: By motion, approve the agenda for the December 4, 2023, McCune Collection Commission regular meeting and approve the minutes from the October 2, 2023, regular meeting.

Motion to accept the December 4, 2023, agenda and the October 2, 2023, minutes made by Vice Chair Petka, seconded by Commissioner Truemper, approved 6-0.

7. RECURRING BUSINESS

A. Acquisition of Items Donated to the McCune Collection

Collection of keepsakes and broadsides printed by Lowell Bodger (1988), Hand Bookbinders of CA (1995), Bullnettle Press/Asa Peavy (1997), and Book Arts & Special Collections, San Francisco PL (2012, 2022); donated by Vallejo resident Tom Carey

Action: Motion by Vice Chair Petka, seconded Commissioner Beecher to recommend to City Council to accept the donations by collection of keepsakes and broadsides, approved 6-0

B. Submission of Monthly Receipts for Reimbursement

None.

8. NEW/UNFINISHED BUSINESS

A. Formation of Budget Ad-Hoc Committee for the 2024-25 Fiscal Year Budget

Consider formation of an Ad-Hoc Committee to develop the 2024-24 fiscal year's budget

Motion by Chairman Benson, seconded by Vice Chair Petka to form a Budget Ad-Hoc Committee, approved 6-0. Chair Benson, and Commissioners Truemper and Beecher volunteered to be on the Ad-Hoc Committee.

B. Treasurer's Report

Approve the Treasurer's Report ending on December 31, 2023.

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Motion by Commissioner Beecher, seconded by Chair Benson to approve the Treasurer's Report as presented, approved unanimously, 6-0.

9. FUTURE AGENDA ITEMS

A. Discussion of Agenda Items for Future Meetings

- i. Commissioner Beecher request adding discussion of how the two-step process of adding items to the agenda
- ii. Vice Chair Petka request adding discussion regarding ADA signage and access to McCune Room – Staff will follow up with the City Manager Office and Public Works and report back
- iii. Discussion with Mr. Davis regarding use of the McCune Room for meetings and activities

10. NEXT MEETING DATE: April 1, 2024, 4:30 p.m.

11. ADJOURNMENT – 5:37 pm

Motion by Commissioner Petka to adjourn.

ATTESTED:



Joel Benson, Chair

Annette Taylor 

Annette Taylor, Staff Liaison