



Solano County Transit

SOLTRANS BOARD OF DIRECTORS AGENDA

Regular Meeting

3:30 PM,

Thursday, February 15, 2024

Vallejo Council Chamber

555 Santa Clara Street, Vallejo, CA 94590

Public Comment: Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 3 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency.

Americans with Disabilities Act (ADA): This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact Suzanne Reyes, Transit Board Administrator/Office Manager, at (707) 736-6993 during regular business hours at least 72 hours prior to the time of the meeting.

Staff Reports: Staff reports are available for inspection at the SolTrans office, during regular business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. You may also contact the Transit Board Administrator/Office Manager via email at Suzanne@soltransride.com. **Supplemental Reports:** Any reports or other materials that are issued after the agenda has been distributed may be reviewed by contacting the SolTrans Transit Board Administrator/Office Manager and copies of any such supplemental materials will be available on the table at the entry to the meeting room.

Agenda Times: Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

PUBLIC PARTICIPATION NOTICE

The SolTrans Board meeting will be conducted in person and may be accessed by the Zoom option below.

The in-person SolTrans Board meeting will continue and not recess if there are technological issues in Zoom.

To join remotely:

<https://ZoomRegular.CityofVallejo.net>

Option to join by phone:

Dial (669) 900-6833

Enter Meeting ID: 914 0075 0676#

*Press *9 to digitally raise your hand from the phone*

For additional instructions on how to speak during public comment,

please visit: www.cityofvallejo.net/publiccomment

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
Terry Scott, Chairperson, City of Benicia (3:30 p.m.)
- 2. CONFIRM QUORUM/STATEMENT OF CONFLICT**

An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. Cal. Gov't Code § 87200.

3. APPROVAL OF AGENDA

4. OPPORTUNITY FOR PUBLIC COMMENT

5. EXECUTIVE DIRECTOR'S REPORT

6. PROCLAMATIONS & PRESENTATIONS

6.A. Zero-Emission Bus Program Update

Suggested Action: Informational. (PRESENTER: Patricia Carr, General Services Manager)
[Cvr Memo.pdf](#)

7. CONSENT CALENDAR

Recommendation: Approve the following consent items in one motion. Note: Items under consent calendar may be removed for separate discussion.

7.A. Board Meeting Minutes of January 18, 2024

Suggested Action: Approve the Board meeting minutes of January 18, 2024. (PRESENTER: Suzanne Reyes, Transit Board Administrator/ Office Manager)
[DRAFT BOD Minutes 01.18.24.pdf](#)

7.B. Contract Award for Systemwide Comprehensive Operational Analysis (COA)

Suggested Action: 1) Award a contract for a systemwide Comprehensive Operational Analysis (COA) to Jarrett Walker and Associates, LLC; and authorize the Executive Director to execute a contract with the awardee for a not-to-exceed amount of \$346,000, subject to Legal Counsel approval as to form. 2) Approve an amendment to the FY 2023-24 operating budget in the amount of \$120,000, for the COA funded by State Transit Assistance Funds. (PRESENTER: Mandi Renshaw, Planning and Marketing Manager)
[RPT-COA Contract Award.pdf](#)

REGULAR CALENDAR

8. ACTION ITEMS

NON-ACTION/ INFORMATIONAL

9. DISCUSSION ITEMS

- 9.A. Fiscal Year (FY) 2023-24 Operating Revenue and Expenses Through December 31, 2023**
Suggested Action: Informational. (PRESENTER: Kristina Botsford, Deputy Director)
[RPT-FY 23-24 Op RevExp Through 12.31.23.pdf](#)
[ATCH A - Oper Rev Exp 7-1-23 to 12-31-23.pdf](#)
- 9.B. Sereno Transit Center Beautification Project Update**
Suggested Action: Informational. (PRESENTER: Angela Jackson, Program Analyst II)
[Cvr Memo.pdf](#)
[ATCH A-STC PowerPoint.pdf](#)
- 9.C. "Call for Artists" Update**
Suggested Action: Informational. (PRESENTER: Mandi Renshaw, Planning and Marketing Manager)
[RPT-Call for Artists Update.pdf](#)
[ATCH A-Call for Artists PPT.pdf](#)
- 9.D. Update on SolTrans' Local, Regional and National Efforts**
Suggested Action: Informational. (PRESENTER: Beth Kranda, Executive Director)
[Cvr Memo.pdf](#)
[ATCH A-Coordination Efforts.pdf](#)
- 9.E. Update on Solano Transportation Authority's 2030 Project**
Suggested Action: Informational. (FACILITATOR: Beth Kranda, Executive Director)
[Cvr Memo.pdf](#)
- 10. NON-DISCUSSION ITEMS**
- 10.A. State Legislative Report**
Suggested Action: Informational
[Cvr Memo.pdf](#)
[02-2024 State Legislative Report.pdf](#)
- 11. BOARD OF DIRECTORS COMMENTS**
- 12. ADJOURNMENT**