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AGENDA
MEASURE P OVERSIGHT
COMMITTEE
REGULAR MEETING
6:00 P.M.
(Council Chambers)

February 29, 2024

Jasmine Salmeron (Vice-Chair, Dist. 6)
Kanat Tibet (Dist. 1)
Loretta Gaddies (Dist. 2)
Richard Hybels (Dist. 3)
Anna Bergman (Dist. 4)
Brien Farrell (Dist. 5)
Jackie Jones (at-large)

IMPORTANT NOTICE

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the Measure P Oversight Committee without prior notice for an item not listed on the AGENDA, no specific answers or responses should be expected at this meeting per state law.

Pursuant to Government Code Section 54954.3 of the Brown Act, members of the public shall be afforded the opportunity to speak on any agenda item of interest to them after being recognized by the presiding officer. Members of the public wishing to be so recognized are requested to submit a completed speaker card to the Secretary of the Measure P Oversight Committee prior to the consideration of the item or to raise their hand if participating via ZOOM.

Hybrid Options are available for members of the public to participate. To participate remotely:

Option to join via the Zoom App:
<https://ZoomRegular.CityofVallejo.net>

Enter Meeting ID: 914 0075 0676#

You may be asked to enter a password: 131313

Option to join by phone:

Dial (669) 900-6833

Enter Meeting ID: 914 0075 0676#

You may be asked to enter a password: 131313

Press *9 to digitally raise your hand from the phone

Press *6 to Unmute/Mute

For additional instructions on how to speak remotely during public comment, please visit www.cityofvallejo.net/publiccomment. In person speakers will be recognized first.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the Measure P Oversight Committee will be available on the City of Vallejo website at www.cityofvallejo.net subject to staff's ability to post the documents prior to the meeting.

NOTICE: City Hall and the Council Chambers will be open to members of the public 30 minutes prior to the start of the meeting.

VIEW THE MEETING:

There are four different ways you can view this public meeting:

- In Person
- Watch Comcast local channel 28 & AT&T Channel 99
- Stream from the City website: www.cityofvallejo.net/Streaming
- Join the Zoom webinar: <https://ZoomRegular.Cityofvallejo.net>

If you have any questions regarding any of the following agenda items, please call the Measure P Oversight Committee Secretary at (707) 648-4471.



The Council Chambers in City Hall is ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk's office no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. COMMUNITY FORUM

*Anyone wishing to address the Measure P Oversight Committee for which another opportunity to speak is not provided on the agenda and which is in the jurisdiction of the Measure P Oversight Committee to resolve may do so in person by submitting a completed speaker's card to the Secretary, or Via ZOOM: (<https://ZoomRegular.Cityofvallejo.net>), or by phone: Dial (669) 900-6833. Enter Meeting ID: 914 0075 0676#. You may be asked to enter a password: 131313. Press * 9 to digitally raise your hand from the phone. In person speakers will be recognized first. When called upon, each speaker should step to the podium, state his/her name for the record. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to a maximum of three minutes pursuant to Vallejo Municipal Code Section 2.02.300.*

5. APPROVAL OF THE AGENDA

Recommendation: By motion, approve the February 29, 2024, agenda.

6. APPROVAL OF MINUTES

- A. December 5, 2023
- B. January 25, 2024
- C. February 15, 2024

Recommendation: By motion, approve the Minutes from the meetings held on December 5, 2023, January 25, 2024, and February 15, 2024.

7. REPORT OF THE COMMITTEE SECRETARY

8. REPORT OF THE CITY ATTORNEY

9. REPORT OF THE CITY COUNCIL LIAISONS

10. REPORT OF THE CHAIRPERSON AND MEMBERS OF THE COMMITTEE

11. ACTION ITEMS

- A. Selection of Chair and Vice Chair.
 - 1. Self-introduction of each Committee member.
 - 2. Nominate and vote for Chair and Vice Chair.
Recommendation: By motion, elect members of the committee to serve as chair and vice-chair for the term of February 2024 through January 2025.
- B. Committee consideration to agendize the following items for a future meeting:
 - 1. Discuss Measure P funding priorities identified by City Council – requested by Committee Member Farrell on 2/15/24
 - 2. Discuss the Fire Department's request to purchase defibrillators with Measure P Funding - requested by Committee Member Bergman on 2/15/24
 - 3. Discuss Measure P funding abandoned vehicle activities - requested by Committee Member Hybels on 2/15/24
 - 4. Discuss proposed Measure P funded unhoused efforts - requested by Committee Member Farrell on 2/15/24
 - 5. Discuss the use of special committees - requested by Vice Chair Salmeron 2/15/24
- C. Discussion of Committee's roles and responsibilities, including:
 - 1. Receive additional training from Chief Assistant City Attorney Risner about duties and powers of the Committee set forth in VMC section 3.09.150
 - 2. Discussion about Committee's recommendation authority under the ordinance
 - 3. Discussion about how the Committee makes recommendations and the reviewing and reporting process
- D. Continued discussion and development of Committee Work Plan (carried over from 1/25/24 meeting), including:
 - 1. Expected timelines
 - 2. Deliverables
 - 3. Potential outreach activities

12. FUTURE AGENDA ITEMS

13. ADJOURNMENT

I, Debbie Martir, Measure P Oversight Committee Secretary, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Measure P Oversight Committee, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 6:00 p.m., Thursday, February 22, 2024.

Dated: February 22, 2024



Digitally signed by Debbie Martir
DN: cn=Debbie Martir, o=City of Vallejo, ou=Public
Works, email=Debbie.Martir@cityofvallejo.net, c=US
Date: 2024.02.22 11:55:08 -0800

Administrative Manager, Public Works Department

DRAFT

MEASURE P OVERSIGHT COMMITTEE SPECIAL MEETING MINUTES

DECEMBER 5, 2023

Council Chambers
555 Santa Clara Street, Vallejo, California

1. CALL TO ORDER

The meeting was called to order at 5:31 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: Committee Members Bergman, Farrell, Hybels, Jones, Salmeron, and Toles

Absent: None

Staff present: Secretary Ackley; Chief Assistant City Attorney Risner

4. COMMUNITY FORUM

Speakers: Alex M. and Mr. Harrell

5. CONSENT CALENDAR AND APPROVAL OF THE AGENDA

Action: Moved by Committee Member Salmeron, seconded by Committee Member Farrell, and carried unanimously to approve the Agenda.

Action: Moved by Committee Member Farrell, seconded by Committee Member Hybels, and carried unanimously to approve the Consent Calendar.

6. REPORT OF THE COMMITTEE SECRETARY– None.

7. CITY ATTORNEY REPORT – None.

8. REPORT OF THE CHAIRPERSON AND MEMBERS OF THE COMMITTEE – None.

9. INFORMATION ITEMS

A. Presentation: Measure P Budget and Budget Process presented by Finance Director Nayar

B. Presentation: Proposed Measure P Funded Projects presented by Assistant City Manager Davis

10. ACTION ITEMS

A. Discuss Measure P Oversight Committee Meeting Frequency

Action: Following discussion, it was moved by Committee Member Farrell, seconded by a Committee Member, and carried unanimously to move this topic to a Future Agenda.

11. FUTURE AGENDA ITEMS

A. Discussion and development of Committee Work Plan including expected timelines, deliverables and potential outreach activities.

A. ADJOURNMENT

Meeting was adjourned at 6:41 PM.

JASMINE SALMERON, VICE CHAIR

ATTEST:

DEBBIE MARTIR
ADMINISTRATIVE MANAGER

DRAFT

MEASURE P OVERSIGHT COMMITTEE SPECIAL MEETING MINUTES

JANUARY 25, 2024

Vallejo Room
505 Santa Clara Street, Vallejo, California

1. CALL TO ORDER

The meeting was called to order at 6:01 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: Committee Members Bergman, Farrell, Hybels, Jones, Salmeron

Absent: None

Staff present: Secretary Martir; Chief Assistant City Attorney Risner

Members were informed that Garrett Toles resigned from the Committee and the application portal will be opened to get a replacement for District 2.

4. COMMUNITY FORUM

Speaker(s): Jose Carrizales

5. CONSENT CALENDAR AND APPROVAL OF THE AGENDA

Action: After some discussion, it was moved by Committee Member Jones, seconded by Committee Member Farrell, and carried unanimously to approve the Agenda.

6. REPORT OF THE COMMITTEE SECRETARY– Secretary Martir reported that City Council is scheduled to interview an applicant for the District 1 vacancy on Tuesday, January 30, 2024.

7. CITY ATTORNEY REPORT – None.

8. REPORT OF THE CITY COUNCIL LIAISONS – Vice Mayor Loera-Diaz recapped the purpose of Measure P and the Measure P Oversight Committee, spoke on some of the limitations and restrictions the City faces when acting on community issues, and requested the Committee stay focused on the parameters of Measure P and Council set funding priorities.

9. REPORT OF THE CHAIRPERSON AND MEMBERS OF THE COMMITTEE - Vice Chair Salmeron shared her appreciation for the enthusiasm and collaboration of the Committee.

10. INFORMATION ITEMS

- A. Presentations regarding proposed Measure P funded projects and activities were made by Assistant City Manager Davis, Transportation Superintendent Helmbrecht, and Youth Coordinator Grace-Barksdale, followed by a Q&A session with the Committee.

11. ACTION ITEMS

- A. Discussion and development of Committee Work Plan including expected timelines, deliverables and potential outreach activities.

Action: *Following discussion, it was moved by Vice Chair Salmeron, seconded by Committee Member Farrell, and following further discussion, carried unanimously to work with staff to arrange Town Hall meetings.*

- B. Discuss Measure P Oversight Committee Meeting Frequency.

Action: *Following discussion, it was moved by Vice Chair Salmeron, seconded by Committee Member Hybels, and carried unanimously to meet on a monthly basis through the end of the City's Fiscal Year 2024-25 budget preparation cycle.*

12. FUTURE AGENDA ITEMS

- A. Continued discussion and development of Committee Work Plan including expected timelines, deliverables and potential outreach activities.
- B. Selection of Chair and Vice-Chair - requested by Vice Chair Salmeron on 1/25/24

13. ADJOURNMENT

Meeting was adjourned at 8:16 p.m.

JASMINE SALMERON, VICE CHAIR

ATTEST:

DEBBIE MARTIR
ADMINISTRATIVE MANAGER

DRAFT

MEASURE P OVERSIGHT COMMITTEE SPECIAL MEETING MINUTES

FEBRUARY 15, 2024

City Hall, 4th Floor
555 Santa Clara Street, Vallejo, California

1. CALL TO ORDER

The meeting was called to order at 4:16 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: Committee Members Bergman, Farrell, Hybels, Jones, Salmeron

Absent: None

Staff present: Secretary Martir; Chief Assistant City Attorney Risner

4. COMMUNITY FORUM

Speaker(s): Phillip Balbuena

5. APPROVAL OF THE AGENDA

Action: It was moved by Committee Member Farrell, seconded by Committee Member Hybels, and carried unanimously to approve the Agenda.

6. REPORT OF THE COMMITTEE SECRETARY- Secretary Martir reminded the Committee that the next scheduled meeting is February 29, 2024, at 6:00p.m. in Council Chambers, and that she is working on setting the Regular Committee meetings through June 2024.

7. REPORT OF THE CITY ATTORNEY - Chief Assistant City Attorney Risner reported that he will be conducting training at the next scheduled meeting to review the duties and powers of the Measure P Oversight Committee.

8. REPORT OF THE CITY COUNCIL LIAISONS – None

9. REPORT OF THE CHAIRPERSON AND MEMBERS OF THE COMMITTEE – Vice Chair Salmeron thanked the Committee and community members for attending the meeting on short notice.

10. INFORMATION ITEMS:

- A.** Public Works Director Tigbao discussed and answered questions about the Action Item being presented to City Council at the February 20, 2024, City Council Special Meeting regarding staff's request to Council to amend the City's Fiscal Year 2023-24 budget by

appropriating Measure P funding for Pavement Management Plan efforts and seeking approval to initiate the bond application process.

11. ACTION ITEMS

- A. Consider and vote on Committee support for staff's request to City Council for Measure P funding allocation for Pavement Management Program and bond application initiation.

Action A: After a Q & A session with Public Works Director Tigbao and discussion amongst the Committee, it was moved by Committee Member Jones, seconded by Committee Member Bergman, and carried unanimously to support staff's request to City Council to appropriate Measure P funding for Pavement Management Program efforts and initiate the bond application process.

Action B: After further discussion, it was moved by Committee Member Farrell, seconded by Committee Member Bergman, and carried unanimously to make a recommendation to City Council to consider the appropriation of the following additional Measure P funding: \$500,000 for traffic striping and \$1 million for pothole repairs.

12. FUTURE AGENDA ITEMS

- A. Continued discussion and development of Committee Work Plan including expected timelines, deliverables, and potential outreach activities (carried over from 1/25/24 meeting)
- B. Selection of Chair and Vice-Chair - requested by Vice Chair Salmeron on 1/25/24
- C. Discuss priorities identified by City Council – requested by Councilmember Farrell on 2/15/24
- D. Discuss the Fire Department's request to purchase defibrillators with Measure P Funding - requested by Councilmember Bergman on 2/15/24
- E. Discuss abandoned vehicles - requested by Councilmember Hybels on 2/15/24
- F. Discuss Unhoused Measure P Proposal - requested by Councilmember Farrell on 2/15/24
- G. Discuss the use of special committees - requested by Vice Chair Salmeron 2/15/24

13. ADJOURNMENT

Meeting was adjourned at 5:37 p.m.

JASMINE SALMERON, VICE CHAIR

ATTEST:

DEBBIE MARTIR, ADMINISTRATIVE MANAGER