



## **Solano County Transit**

### **SOLTRANS PUBLIC ADVISORY COMMITTEE (PAC) AGENDA**

**Public Advisory Committee**

**5:30 PM,**

**Wednesday, February 28, 2024**

**Vallejo Council Chamber**

**555 Santa Clara Street, Vallejo CA 94590**

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**Public Comment:** Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 3 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency.

**Americans with Disabilities Act (ADA):** This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact Suzanne Reyes, Transit Board Administrator/Office Manager, at (707) 736-6993 during regular business hours at least 72 hours prior to the time of the meeting.

**Staff Reports:** Staff reports are available for inspection at the SolTrans office, during regular business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. You may also contact the Transit Board Administrator/Office Manager via email at [Suzanne@soltransride.com](mailto:Suzanne@soltransride.com). **Supplemental Reports:** Any reports or other materials that are issued after the agenda has been distributed may be reviewed by contacting the SolTrans Transit Board Administrator/Office Manager and copies of any such supplemental materials will be available on the table at the entry to the meeting room.

**Agenda Times:** Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

### **PUBLIC PARTICIPATION NOTICE**

*The SolTrans PAC meeting will be conducted in person and may be accessed by the Zoom option below.*

*The in-person SolTrans PAC meeting will continue and not recess if there are technological issues in Zoom.*

*To join remotely: [ZoomRegular.CityofVallejo.net](https://zoom.us/j/91400750676)*

*Option to join by phone: Dial (669) 900-6833 and enter Meeting ID: 914 0075 0676#*

*Press \*9 to digitally raise your hand from the phone.*

*For additional instructions on how to speak during public comment,*

*please visit: [www.cityofvallejo.net/publiccomment](https://www.cityofvallejo.net/publiccomment)*

- 1. CALL TO ORDER**
- 2. CONFIRM QUORUM/ STATEMENT OF CONFLICT**
- 3. APPROVAL OF AGENDA**

#### **4. OPPORTUNITY FOR PUBLIC COMMENT**

#### **5. ACTION ITEMS**

##### **5.A. Proposed Public Advisory Committee Bylaws**

**Suggested Action:** Provide feedback and forward a recommendation to the SolTrans Board to adopt the proposed Public Advisory Committee (PAC) Bylaws, as shown in Attachment A. (PRESENTER: Suzanne Reyes, Transit Board Administrator/Office Manager)

[RPT-PAC Bylaws.pdf](#)

[ATCH A-Proposed PAC Bylaws.pdf](#)

#### **NON-ACTION/ INFORMATIONAL**

#### **6. DISCUSSION ITEMS**

##### **6.A. Public Outreach Plan for Fare Media Changes and Free Youth Fare Pilot**

**Suggested Action:** Informational. (PRESENTER: Mandi Renshaw, Planning and Marketing Manager)

[RPT-Outreach Plan.pdf](#)

[ATCH A-Marketing Plan.pdf](#)

##### **6.B. System Performance Report**

**Suggested Action:** Informational. (PRESENTER: Mandi Renshaw, Planning and Marketing Manager)

[Cvr Memo.pdf](#)

[ATCH A-System Performance Report.pdf](#)

#### **7. NON-DISCUSSION ITEMS**

##### **7.A. Update on SolTrans Board of Directors**

**Suggested Action:** Informational.

[Cvr Memo.pdf](#)

[ATCH A-2024 Board of Directors.pdf](#)

[ATCH B-2024 SolTrans Board Meeting Calendar.pdf](#)

##### **7.B. Fiscal Year (FY) 2023-24 Operating Revenue and Expenses Through December 31, 2023**

**Suggested Action:** Informational.

[RPT-FY 23-24 Op RevExp Through 12.31.23.pdf](#)

[ATCH A-Op RevExp Jul-Dec 23.pdf](#)

##### **7.C. "Call For Artists" Update**

**Suggested Action:** Informational.

[RPT-Call for Artists Update.pdf](#)

[ATCH A-Call for Artists PPT.pdf](#)

**8. ADJOURNMENT**