

**VALLEJO CITY COUNCIL
SPECIAL MEETING MINUTES
APRIL 9, 2024**

**COUNCIL CHAMBERS
555 Santa Clara Street, Vallejo, California**

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m.

2. ROLL CALL

Present: Mayor McConnell, Vice Mayor Loera-Diaz, Councilmembers Arriola, Bregenzer, Matulac, Palmares (arrived at 8:08 p.m.), and Verder-Aliga

Absent: Councilmember Bregenzer

Staff present: City Manager Malone, City Attorney Nebb and City Clerk Abrahamson

3. PLEDGE OF ALLEGIANCE

4. REPORT OUT OF CLOSED SESSION

City Attorney Nebb announced there was nothing to report from the April 5, 2024 special council meeting (closed session) and reported that council provided direction to the Human Resources Director regarding tonight's closed session Item 3A.

5. PRESENTATIONS AND COMMENDATIONS

Action: Mayor McConnell, Councilmember Arriola and City Attorney Nebb read and presented proclamations.

A. **PRESENTATION OF A PROCLAMATION IN RECOGNITION OF CITY MANAGER MIKE MALONE UPON HIS RETIREMENT**

B. **PRESENTATION OF A PROCLAMATION RECOGNIZING THE 50TH ANNIVERSARY OF THE KAPPA BETA OMEGA CHAPTER OF ALPHA KAPPA ALPHA SORORITY, INC.**

C. **PRESENTATION OF A PROCLAMATION RECOGNIZING THE MARE ISLAND TECHNOLOGY ACADEMY'S MOCK TRIAL TEAM**

6. FIRST COMMUNITY FORUM

Speakers: John Kenny, Lillie Hurd, Anne Carr, Paul Conley, AJ Z., Daniel Boone, Anthony Summers, and Sherianne Grimm.

7. PUBLIC COMMENT REGARDING CONSENT CALENDAR ITEMS

Speakers: None.

8. CONSENT CALENDAR AND APPROVAL OF AGENDA

Action: Moved by Vice Mayor Loera-Diaz and carried unanimously by members present, unless otherwise noted, approval of the Agenda and the Consent Calendar with the noted abstention of Councilmember Verder-Aliga from Consent Item 8C due to a conflict of interest related to owning property within the LMD (Absent: Bregenzer).

A. **APPROVAL OF MINUTES**

Recommendation: Approval of minutes for the special meetings of March 18 and 19 and the special and regular meetings of March 26, 2024

Contact: Dawn G. Abrahamson, City Clerk (707) 648-4527

Dawn.Abrahamson@cityofvallejo.net

Action: adopted minutes.

B. **WAIVE FULL READING AND AUTHORIZING INTRODUCTIONS AND/OR ADOPTION OF ORDINANCES BY TITLE ONLY**

Recommendation: Waive reading and authorize introductions and/or adoption of any and all ordinances on this agenda, if any, by title only. This is a standard procedural action so the City Council does not have to read an ordinance in its entirety.

Contact: Dawn G. Abrahamson, City Clerk (707) 648-4527

Dawn.Abrahamson@cityofvallejo.net

Action: waived reading and authorized introductions and/or adoption of any and all ordinances on this agenda, if any, by title only. This is a standard procedural action so the City Council does not have to read an ordinance in its entirety.

C. **ADOPT A RESOLUTION AUTHORIZING SCI CONSULTING GROUP TO PREPARE THE ENGINEER'S REPORTS FOR THE BORDONI RANCH, CARRIAGE OAKS, GARTHE RANCH, GLEN COVE III, GLEN COVE III 2015, HUNTER RANCH III, MARINE WORLD/FAIRGROUNDS, MARIN VIEW, NORTHEAST QUADRANT, SANDPIPER POINT, SOUTH VALLEJO BUSINESS PARK, AND TOWN AND COUNTRY II-V LANDSCAPE MAINTENANCE DISTRICTS FOR FISCAL YEAR 2024-25**

Recommendation: Adopt a Resolution authorizing SCI Consulting Group to prepare the Engineer's Reports for the Bordoni Ranch, Carriage Oaks, Garthe Ranch, Glen Cove III, Glen Cove III 2015, Hunter Ranch III, Marine World/Fairgrounds, Marin View, Northeast Quadrant, Sandpiper Point, South Vallejo Business Park, and Town and Country II-V Landscape Maintenance Districts for fiscal year 2024-2025.

Contact: Melissa Tigbao, P.E., Public Works Director (707) 648-4433

melissa.tigbao@cityofvallejo.net

Action: adopted Resolution No. 24-041 N.C. (Abstain Due to Conflict of Interest: Verder-Aliga)

D. **ADOPT A RESOLUTION AUTHORIZING SCI CONSULTING GROUP TO PREPARE THE ENGINEER'S REPORT FOR THE HIDDENBROOKE MAINTENANCE DISTRICT FOR FISCAL YEAR 2024-25**

Recommendation: Adopt a Resolution authorizing SCI Consulting Group to prepare the Engineer's Report for the Hiddenbrooke Maintenance District for fiscal year 2024-2025.

Contact: Melissa Tigbao, P.E., Public Works Director (707) 648-4433

melissa.tigbao@cityofvallejo.net

Action: adopted Resolution No. 24-042 N.C.

E. **NOTICE OF INTENT TO AMEND FISCAL YEAR 2023-24 GENERAL FUND BUDGET TO RECOGNIZE REVENUE FROM UNCLAIMED PROPERTY IN AN AMOUNT NOT TO EXCEED \$104,181.40 (STEP 1)**

Recommendation: As the first in a two-step process, provide notice of intent to amend the Fiscal Year 2023-24 General Fund budget to recognize revenue from Unclaimed Property in an amount not to exceed \$104,181.40.

Contact: Rekha Nayar, Finance Director (707) 648-4592

Rekha.Nayar@cityofvallejo.net

Action: provided notice of intent to amend the Fiscal Year 2023-24 General Fund budget to recognize revenue from Unclaimed Property in an amount not to exceed \$104,181.40.

F. **ADOPT A RESOLUTION AMENDING THE FISCAL YEAR 2023-24 CAPITAL IMPROVEMENT BUDGET IN THE AMOUNT OF \$1,998,200 TO COMPLETE PHASE B OF THE POLICE HEADQUARTERS' DESIGN (STEP 2)**

Recommendation:

Adopt a Resolution amending the fiscal year 2023-24 Capital Improvement Program Budget (Project #PW9818) in the amount of \$1,998,200 to complete Phase B of the Police Headquarters' Design (Step 2).

Contact: Melissa Tigbao, Public Works Director (707-648-4433)

Melissa.Tigbao@cityofvallejo.net

Action: adopted Resolution No. 24-043 N.C.

9. **ACTION CALENDAR**

A. **RECEIVE AN UPDATE AND PROVIDE STAFF DIRECTION ON AMERICAN RESCUE PLAN ACT (ARPA) EXPENDITURES AND NOTICE OF INTENT (STEP 1) TO MODIFY THE FY 23-24 BUDGET TO REALLOCATE UNSPENT ARPA FUNDING**

Recommendation:

1. Receive a presentation regarding the American Rescue Plan Act and consider staff recommendations on the reallocation of ARPA State and Local Fiscal Recovery Funds
2. Provide notice to amend FY 2023-24 budget related to ARPA State and Local Fiscal Recovery Funds (Step 1)

Contact: Terrance Davis, Assistant City Manager, (707) 648-4577

Terrance.Davis@cityofvallejo.net

Administrative Analyst Wilson provided an update on Vallejo's ARPA projects, reviewed completed projects, encumbered projects, active projects, and suggested projects to scrub, and concluded the presentation by discussing staff's suggested reallocation of funds for sheriff services.

Staff responded to questions from Councilmembers. Councilmembers provided

comment.

Action: moved by Vice Mayor Loera-Diaz and carried unanimously by members present to 1) receive a presentation regarding the American Rescue Plan Act and 2) consider staff recommendations on the reallocation of ARPA State and Local Fiscal Recovery Funds Provide notice to amend FY 2023-24 budget related to ARPA State and Local Fiscal Recovery Funds (Step 1) (Absent: Bregenzer).

B. **ADOPTION OF A RESOLUTION APPOINTING BEVERLI MARSHALL AS INTERIM CITY MANAGER, APPROVING AN EMPLOYMENT AGREEMENT AND AUTHORIZING THE MAYOR TO EXECUTE SAME**

Recommendation: Adopt a resolution appointing Beverli Marshall as Interim City Manager, approving an Employment Agreement and authorizing the Mayor to execute same.

Contact: Stephanie Sifuentes, Human Resources Director (707) 649-4852
stephanie.sifuentes@cityofvallejo.net

Human Resources Director provided an overview of the staff report and outlined the recommendation.

Speakers: Steve Arnold, Robert Gray, Jameelah Hanif, HelenMarie Gordon, and Tim Heimstra.

Staff responded to questions from Councilmembers. Councilmembers provided comment.

Action: moved by Vice Mayor Loera-Diaz and carried by members present to adopt Resolution No. 24-044 N.C. (Noes: Verder-Aliga; Absent: Bregenzer).

C. **CONSIDERATION OF CONTINUED EXISTENCE OF A STATE OF LOCAL EMERGENCY RELATING TO PUBLIC SAFETY STAFFING AND UPDATE ON ACTIONS TAKEN TO DATE**

Recommendation: Receive the update and confirm the continued existence of the conditions leading to the declaration of a state of local emergency.

Contact: Jason Ta, Interim Chief of Police (707) 648-4540
jason.ta@cityofvallejo.net

Interim Police Chief Ta provided an update on Phase 1 (Service Model Reduction), Phase 2 (Rotation of Officers to Patrol Shifts), Phase 3 (Collapsing Traffic & Detective Divisions), Phase 4 (Modifying Patrol Shifts to 12-hours or another Staffing Model), and outside assistance, provided updated current staffing numbers, and the status of police facilities (Dispatch Center and Police Headquarters).

Human Resources Director Sifuentes provided an update on recruitment and retention efforts.

Speaker: Shane Clary.

Staff responded to questions from Councilmembers. Councilmembers provided comment.

Action: *moved by Vice Mayor Loera-Diaz and carried unanimously by members present to receive the update and confirm the continued existence of the conditions leading to the declaration of a state of local emergency (Absent: Bregenzer).*

10. INFORMATION CALENDAR

A. SPECIAL EVENT PLANNING PROCESS AND VENDOR UPDATE

Recommendation: This item is for informational purposes only. There is no staff report or action associated with this item

Contact: Mike Malone, City Manager (707) 648-4576

Mike.Malone@cityofvallejo.net

Community & Volunteer Coordinator Loughmiller provided an update on the process of planning for special events and the Special Event Sponsorship Program (SESP).

Staff responded to questions from Councilmembers. Councilmembers provided comment.

11. CITY MANAGER'S REPORT – None.

12. CITY ATTORNEY'S REPORT – None.

13. COMMUNITY FORUM

Speakers: Laura Dorais, HelenMarie Gordon, Jim Adkisson, Armir Rosenfeld, Jameelah Hanif, Penelope Perry, and Gretchen Zimmerman.

14. REPORT OF THE PRESIDING OFFICER AND MEMBERS OF THE CITY COUNCIL

Councilmembers provided a report on various community events and meetings attended.

15. ADJOURNMENT

The meeting adjourned at 10:31 p.m. and in memory of Richard Freedman.

DocuSigned by:



ROBERT H. MCCONNELL, MAYOR

ATTEST:

DocuSigned by:

Dawn G. Abrahamson

DAWN G. ABRAHAMSON, CITY CLERK