

**CIVIL SERVICE COMMISSION
REGULAR MEETING - 5:15 P.M.
January 08, 2024**

**COUNCIL CHAMBERS
555 Santa Clara Street, Vallejo, California**

1. CALL TO ORDER

The meeting was called to order at 5:17 p.m.

2. FLAG SALUTE

3. ROLL CALL

Present: Chair Wright, Vice Chair Plechaty, Commissioners Janik, and Sostarich

Absent: Commissioner Carter

Staff present: Executive Secretary Dauzart, Chief Assistant City Attorney Risner, and Deputy City Clerk Joya

4. SWEARING IN NEW COMMISSIONER

City Councilmember Matulac issued the Oath of Office to Commissioner Sostarich

5. WRITTEN COMMUNICATIONS – None

6. EXECUTIVE SECRETARY’S REPORT – None

7. REPORT OF CHAIRPERSON AND COMMISSIONERS – None

8. REPORT OF THE CITY COUNCIL LIAISON – City Councilmember Matulac reported on the continuous Commission and Board recruitments.

9. COMMUNITY FORUM – None

10. CONSENT CALENDAR AND APPROVAL OF THE AGENDA

Action: *Move by Chair Wright, second by Vice Chair Plechaty, and carried unanimously by all Commissioners present to approve the Agenda and Consent Calendar. (Absent – Carter)*

A. APPROVAL OF THE MINUTES – Regular meeting minutes of the September 11, 2023, meeting.

B. APPROVAL OF AGENDA

11. ACTION CALENDAR

A. APPROVE TITLES AND SPECIFICATIONS OF NEW CLASSIFIED POSITIONS OF CRIME SCENE INVESTIGATOR I/II AND SENIOR CRIME SCENE INVESTIGATOR.

Recommendation: By motion, approve the titles and specifications of new classified positions of Crime Scene Investigator I/II and Senior Crime Scene Investigator.

Contact: Pleshetta Dauzart, Human Resources Assistant Director, (707) 648-8606
Pleshetta.Dauzart@cityofvallejo.net

Executive Secretary Dauzart provided an overview of the staff report and outlined the recommendation

Staff responded to questions from Commissioners. Commissioners provided comment.

Speakers: None

Action: *Moved by Chair Wright, second by Vice Chair Plechaty, and carried unanimously by all Commissioners present to approve the titles and specifications of new classified positions of Crime Scene Investigator I/II and Senior Crime Scene Investigator. (Absent – Carter)*

B. APPROVE TITLE AND SPECIFICATION OF NEW NON-CLASSIFIED POSITION OF CYBERSECURITY INFORMATION SYSTEMS OFFICER

Recommendation: By motion, approve the title and specification of new non-classified position of Cybersecurity Information Systems Officer.

Contact: Pleshetta Dauzart, Human Resources Assistant Director, (707) 648-8606
Pleshetta.Dauzart@cityofvallejo.net

Executive Secretary Dauzart provided an overview of the staff report and outlined the recommendation

Staff responded to questions from Commissioners. Commissioners provided comment.

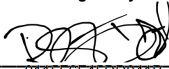
Speakers: None

Action: *Moved by Chair Wright, second by Commissioner Janik, and carried unanimously by all Commissioners present to approve the title and specification of new non-classified position of Cybersecurity Information Systems Officer Investigator. (Absent – Carter)*

12. ADJOURNMENT

The meeting adjourned at 6:07 p.m.

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PATRICIA WRIGHT, CHAIR

ATTEST:

DocuSigned by:



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PLESHETTA DAUZART, EXECUTIVE SECRETARY