



SOLTRANS BOARD OF DIRECTORS AGENDA
Regular Meeting
3:30 PM
Thursday, May 16, 2024
Vallejo Council Chamber
555 Santa Clara Street, Vallejo, CA 94590

Public Comment: Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 3 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency.

Americans with Disabilities Act (ADA): This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact Suzanne Reyes, Transit Board Administrator/Office Manager, at (707) 736-6993 during regular business hours at least 72 hours prior to the time of the meeting.

Staff Reports: Staff reports are available for inspection at the SolTrans office, during regular business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. You may also contact the Transit Board Administrator/Office Manager via email at Suzanne@soltransride.com.

Supplemental Reports: Any reports or other materials that are issued after the agenda has been distributed may be reviewed by contacting the SolTrans Transit Board Administrator/Office Manager and copies of any such supplemental materials will be available on the table at the entry to the meeting room.

Agenda Times: Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

PUBLIC PARTICIPATION NOTICE

The SolTrans Board meeting will be conducted in person and may be accessed by the Zoom option below. The in-person SolTrans Board meeting will continue and not recess if there are technological issues in Zoom.

To join remotely: <https://ZoomRegular.CityofVallejo.net>

Option to join by phone: Dial (669) 900-6833

Enter Meeting ID: 914 0075 0676#

*Press *9 to digitally raise your hand from the phone. For additional instructions on how to speak during public comment, please visit: www.cityofvallejo.net/publiccomment*

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Terry Scott, Chairperson, City of Benicia (3:30 p.m.)

2. CONFIRM QUORUM/STATEMENT OF CONFLICT

An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. Cal. Gov't Code § 87200.

3. APPROVAL OF AGENDA

4. OPPORTUNITY FOR PUBLIC COMMENT

5. EXECUTIVE DIRECTOR'S REPORT

6. PROCLAMATIONS & PRESENTATIONS

6.A State Legislative Update

Suggested Action: Informational. (PRESENTER: Michael Pimental, Shaw Yoder Antwih Schmelzer & Lange)

[Cvr Memo.pdf](#)

[05-2024 State Legislative Report.pdf](#)

7. CONSENT CALENDAR

Recommendation: Approve the following consent items in one motion. Note: Items under consent calendar may be removed for separate discussion.

7.A Board Meeting Minutes of April 18, 2024

Suggested Action: Approve the Board meeting minutes of April 18, 2024. (PRESENTER: Rebecca DeMatteo, Program Assistant / Deputy Clerk)

[DRAFT BOD Minutes 04.18.24.pdf](#)

7.B Fiscal Year (FY) 2024-25 Transportation Development Act (TDA), State Transit Assistance Funds (STAF) and Regional Measure 2 (RM2) and Regional Measure 3 (RM3) Claims; and FY 2023-24 RM3 Claim

Suggested Action: 1) Adopt the Board resolutions as shown in Attachments A through D; 2) Authorize the Executive Director to execute and submit the required documents to claim SolTrans' FY 2024-25 allocation requests for TDA and STAF funds as needed, FY 2024-25 allocation request for RM2 funds, and FY 2023-24 and FY 2024-25 allocation requests for RM3 funds. (PRESENTER: Reilly Kent, Program Analyst II)

[RPT - TDA, STAF, RM2, RM3.pdf](#)

[ATCH A - TDA & STAF.pdf](#)

[ATCH B - RM2 FY 2024-25.pdf](#)

[ATCH C - RM3 FY 2024-25.pdf](#)

[ATCH D - RM3 FY 2023-24.pdf](#)

7.C Approve SolTrans' Project List for California State of Good Repair (SGR) Program Funds for Fiscal Year (FY) 2024-25

Suggested Action: Adopt the Board Resolution as shown in Attachment A to approve the SGR Project List for FY 2024-25. (PRESENTER: Reilly Kent, Program Analyst II)

[RPT - FY 2024-25 SGR.pdf](#)

[ATCH A - Reso No. 2024-07 SGR.pdf](#)

7.D Open Loop Resolution No. 2024-01 Rescission

Suggested Action: Adopt Board Resolution No. 2024-08, as shown in Attachment C, rescinding Resolution No. 2024-01. (PRESENTER: Beth Kranda, Executive Director)

[RPT - Open Loop Reso Rescission.pdf](#)

[ATCH A - Resolution No. 2024-01.pdf](#)

[ATCH B - MTC Memorandum.pdf](#)

[ATCH C-Reso No. 2024-08 Authorizing Recission.pdf](#)

REGULAR CALENDAR

8. ACTION ITEMS

8.A Amendment No. 3 to the Operations and Maintenance Contract with Transdev

Suggested Action: Authorize the Executive Director to execute Amendment No. 3 to the Transdev contract at hourly and fixed rates not-to-exceed the proposal, pending legal counsel approval as to form, and pending Transdev's successful conclusion of labor negotiations. (PRESENTER: Kristina

Botsford, Deputy Director)
[RPT-Transdev AMDT 3 .pdf](#)

8.B Proposed Fiscal Year (FY) 2024-25 Operating and Capital Budget

Suggested Action: Approve the FY 2024-2025 proposed operating and capital budget, as presented in Attachments A and B. (PRESENTER: Kristina Botsford, Deputy Director)

[RPT-PPSD FY24-25 Budget.pdf](#)

[ATCH A-PPSD FY 2024-25 Operating Budget.pdf](#)

[ATCH B-PPSD FY2024-25 Capital Budget.pdf](#)

8.C Draft Fiscal Year (FY) 2024-25 Performance Goals

Suggested Action: Receive the attachment and provide feedback on the draft SolTrans FY 2024-25 Performance Goals, as shown in Attachment A. Direct staff to bring the final version to the Board for approval in June 2024. (PRESENTER: Beth Kranda, Executive Director)

[Cvr Memo.pdf](#)

[ATCH A-DRAFT FY 24-25 Performance Goals.pdf](#)

NON-ACTION/ INFORMATIONAL

9. DISCUSSION ITEMS

9.A Fiscal Year (FY) 2023-24 Operating Revenue and Expenses through March 31, 2024

Suggested Action: Informational. (PRESENTER: Kristina Botsford, Deputy Director)

[RPT-FY 2023-24 Budget Update through 3-31-24.pdf](#)

[ATCH A-YTD through 3-31-24 Operations Budget.pdf](#)

10. NON-DISCUSSION ITEMS

11. BOARD OF DIRECTORS COMMENTS

12. ADJOURNMENT