



Council Chambers
Council Chambers – 2nd Floor
555 Santa Clara Street
Vallejo, CA 94590
www.cityofvallejo.net

AGENDA

MCCUNE COLLECTION COMMISSION REGULAR MEETING – 4:30 PM. COUNCIL CHAMBERS

June 3, 2024

COMMISSIONERS

Joel Benson, Chair
James Petka, Vice Chair
Henry Beecher
Rebekah Truemper
Vince Tajima
Vacancy
Vacancy

NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom.

Access to City Hall and the Council Chambers will be provided to members of the public 30 minutes prior to the start of the meeting.

PUBLIC COMMENT: Members of the Public may provide public comments during the Commission Meeting via ZOOM (<https://ZoomRegular.Cityofvallejo.net>), or via phone, by dialing (669) 900-6833.

For additional instructions on how to speak during public comment, please visit, www.cityofvallejo.net/publiccomment

VIEW THE MEETING: There are four ways you can view this public meeting:

- In person
- Watch Vallejo local channel 28
- Stream from the City website: www.cityofvallejo.net/Streaming
- Join the Zoom webinar: <https://ZoomRegular.Cityofvallejo.net>

Hybrid options are available for members of the public to participate. To participate remotely:

<https://ZoomRegular.CityofVallejo.net>

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Dial (669) 900-6833

Enter Meeting ID: 914 0075 0676#

Press*9 to digitally raise your hand from the phone.

For additional instructions on how to speak during public comment, please visit,

www.cityofvallejo.net/publiccomment

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the McCune Collection Commission without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item of interest to them provided they are first recognized by the presiding officer. Members of the public wishing to be so recognized are requested to submit a completed speaker card to the Executive Secretary of the Commission prior to the consideration of the item or raise their hand via ZOOM:(<https://ZoomRegular.Cityofvallejo.net>), Option to join by phone: Dial (669) 900-6833. Enter Meeting ID: 914 0075 0676#. Press * 9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment. In person speakers will be recognized first.

Those wishing to address the McCune Collection Commission on any matter for which another opportunity to speak is not provided on the AGENDA but which is within the jurisdiction of the McCune Collection Commission to resolve may come forward to the podium during the "COMMUNITY FORUM" portion of the AGENDA.

Members of the public have the right to speak on any item on this agenda. Those wishing to address the McCune Collection Commission: 1) during the Community Forum are limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300; 2) on

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a Consent Calendar item are limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310; and 3) an Action Calendar item are limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the commissioners will be available for public inspection at the Economic Development Office, 555 Santa Clara Street, 3rd Floor, Vallejo, CA at the same time that the public records are distributed or made available to the commissioners. Such documents may also be available on the City of Vallejo website subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648-4527, TDD (707) 649-3562.

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Vallejo City Hall is ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. ELECTIONS FOR OFFICERS POSITIONS

Action: Nominate and vote on Officers positions, Chair, Vice Chair, Treasurer. By motion, approve officers for the calendar year 2024.

5. COMMUNICATIONS

- A. Report from City staff
- B. Report from Council Liaison
- C. Report from McCune Foundation Liaison
- D. Report from the Chair
- E. Others/Announcements
- F. ACTIVITY REPORTS
 - 1. Website
 - 2. Art Walk
 - 3. Volunteer Program

5. COMMUNITY FORUM

*The Community Forum is an opportunity to address the Commission on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Commission to resolve. Any interested members of the public desiring to communicate with the Commission may do so in person by submitting a completed speaker's card to the Executive Secretary of the Commission or via ZOOM: (<https://ZoomRegular.Cityofvallejo.net>), option to join by phone: dial (669) 900-6833. Enter Meeting ID: 914 0075 0676#. Press *9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during the public comment, please visit, www.cityofvallejo.net/publiccomment. In person speakers will be recognized first. When called upon, each speaker should step to the podium, state his /her name for the record. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300.*

6. CONSENT CALENDAR AND APPROVAL OF AGENDA

Members of the public wishing to address the Commission on Consent Calendar items may do so in person by submitting a completed speaker's card to the Executive Secretary or via

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*ZOOM: (<https://ZoomRegular.Cityofvallejo.net>), Option to join by phone: Dial (669) 900-6833. Enter Meeting ID: 914 0075 0676#. Press * 9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment. In person speakers will be recognized first. Each speaker is limited to three minutes pursuant to Vallejo Municipal Code Section 2.02. 310.*

A. **Approval of Agenda & Minutes**

Recommendation: By motion, approve the agenda for the June 3, 2024, Regular Meeting of the McCune Collection Commission and approve the minutes from the February 5, 2024, Regular Meeting.

7. **RECURRING BUSINESS**

A. **Acquisition of Items Donated to the McCune Collection**

Action: By motion, approve/deny recommendation to City Council of proposed donated item(s).

B. **Submission of Monthly Receipts for Reimbursement**

None

C. **Docenting**

8. **NEW/UNFINISHED BUSINESS**

*NOTICE: Members of the public wishing to address the Commission on Action Calendar Items may do so in person by submitting a completed speaker's card to the Executive Secretary of the Commission or via ZOOM (<https://ZoomRegular.Cityofvallejo.net>), or via phone, by dialing (669) 900-6833. Enter Meeting ID: 914 0075 0676#. Press *9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment. Each speaker is limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420. In person speakers will be recognized first.*

A. **Selection of Volumes in Need of Preservation Using 2024 Funds (see attachments)**

Action: By motion select volumes to be preserved and approve spending of \$1,450 for conservation of *The Bay of San Francisco* using \$1,357.97 from the City of Vallejo stipend and \$92.03 from the Program Reserve.

9. **FUTURE AGENDA ITEMS - Discussion of Agenda Items for Future Meetings**

A. Use of the press for public events.

B. How the endowment is managed – Questions for Finance Department staff

10. **NEXT MEETING DATE: To be determined**

11. **ADJOURNMENT**

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I, Annette Taylor, Staff Liaison, do hereby certify that we have caused a true copy of the above notice and agenda to be delivered to each of the members of the McCune Collection Commission, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 5:00 p.m., May 30, 2024.

Dated: May 30, 2024

Annette Taylor

Annette Taylor, Staff Liaison

2024 McCune Items Selected for Conservation

	Title	Date	Defects Observed	Estimate
1	<i>Seneca-Opera-et-Epistolae</i>	1478	Board cover detached	3-4hrs \$450-600
2	<i>Publii Virgilio Maronis</i>	1701	Red rot / other deterioration	3-4hrs \$450-600
3	<i>Historia ab Eustathio</i>	1634	Loose section	2hrs \$300
4	<i>De Imitatione Christi</i>	1764	Loose board cover	3hrs \$450
5	<i>Marias-Egkomion</i>	1765	Board cover partially detached	3-4hrs \$450-600
6	<i>Poesie Campestri</i>	1788	Spine deterioration	3hrs \$450
7	<i>The Bay of San Francisco</i>	1892	Board cover detached / other damage	7.25hrs \$1450
8	<i>Epigrammi Latini</i>	1798	Spine section detached	0.5-hrs \$75

The McCune Commission approved conservation work already completed on items 1, 2, 3, 4, 5, 6 & 8 in 2022 & 2023

Available funds:

COV stipend: \$2500.00
 Security: -716.40
 Archival folders: -425.63
 Balance: \$1357.97
 Budget reserve: 92.03
 Conservation quote: \$1450.00

ZUKOR ART CONSERVATION

2024.029

**Credit card charges are
subject to a small service fee

Repair and Preservation of Works of Art on Paper

• 3016 Filbert Street, No. 10 • Oakland CA • 94608 •

510.652.7915 tel • zukorart@sbcglobal.net
www.zukorartconservation.com

Conservation Fees and Services:

Initial examination in studio of artwork or other material submitted is *gratis*, up to three items. Four items or more will be charged at the hourly rate. Lab fees are \$225 per hour, as is written documentation (condition report, treatment proposal & cost estimate). We require an advance payment of 50% on every contract in order to initiate conservation. A treatment report accompanies the invoice. Final payment is required upon completion of work. Rush jobs will be subject to a 50% surcharge.

Received for Examination:

OBJECT: The Bay of San Francisco. Bound volume in full leather. Blind stamped decoration and gilt edges. Dimensions: 11 x 9 x 2"

Condition:

Blind stamped decoration is on the perimeter of the boards – along with a foil stamped title in the center of the front board

The spine has the title in the second panel and gold foil stamping throughout

Tape is holding on some of the bonded leather spine piece to the book

The front board is fully detached – along with the end sheet section and a few of the first pages of the first full signature

Backboard is attached – but leather is fully abraded and missing in some areas along the joint

The head caps are missing on the spine piece, as well as many losses throughout

The corners are exposed beginning to de laminate

The sewing and signatures are still intact

Proposed Treatment:

Consolidate the leather using Klucel G (pending spot testing)

Repair the detached pages using Japanese tissue and wheat starch paste

Reattach the detached pages using a V hinge of Japanese tissue and wheat starch paste

Reattach the flaking bonded leather using PVA

Recreate head caps on the spine out of Japanese paper to return the protection of the text block

Reattach the front board using a pleated hinge of Japanese tissue and wheat starch paste

Apply an exterior hinge of toned Japanese paper along the joints of both boards to reinforce attachment

Consolidate corners using wheat starch paste

Infill missing areas with Japanese paper and inpainting to match

Conservation: 7 ¼ hours @ 225./hour = 1450.

Administrative fee: hours @ 150./hour = waived.

TOTAL: 1450.

Advance required to initiate treatment: 725.

Materials to be returned?	No	Yes	
Owner/Agent	City of Vallejo/McCune	Received from	Henry Beecher
Address	505 Santa Clara St	Date	8 March 2024
City, State, Zip	Vallejo, CA 94590	E-mail	henrycbeecher@gmail.com
Telephone	707.674.4095	Mobile	

I have read and understand the terms and conditions on the reverse of this form:

Signature _____

STANDARD TERMS AND CONDITIONS

- 1) The owner/agent understands that conservators and staff do not carry insurance to cover loss, damage or destruction of the work while under examination, treatment, custody or transport; the acquiring and maintaining of such "all risk" coverage is the sole responsibility of the owner. This includes the naming of Zukor Art and staff as additional insured. The owner/agent will further hold harmless and indemnify Zukor Art and staff against all claims made by any other person or entity, and hereby agrees to waive all rights of subrogation held by all insurers or other parties that have insured policies against loss of or injury to the described work(s).
- 2) Zukor Art makes no warranty as to the success of any conservation treatment performed hereunder or as to the owner's satisfaction with the results. The owner/agent further agrees to assume all risks, known and unknown, related to any loss or damage arising from examination, treatment, process or custody by the conservator. Such risks may include wear and tear, natural deterioration, inherent vice or latent defect. Owner/agent agrees to release and hold harmless conservators for any loss or damage except that caused by gross negligence during any examination, treatment, process or custody related to the execution of this contract. Zukor Art reserves the right to determine the period of time required for the examination and/or treatment of the work, and is under no obligation to complete the work by any specified time.
- 3) The owner/agent represents and warrants that he/she or it is the sole owner of the work or that he/she or it has been duly authorized by the owner to enter into this agreement. The undersigned has read and understood the conditions as stated above and authorizes Zukor Art and staff to render those services specified. Any modifications, additions or deletions to the proposed treatment shall be noted on this agreement, and owner/agent shall be informed of any of those changes in writing or by telephone at the first possible opportunity. This agreement will be construed in accordance with the laws of the State of California, except that State's choice of law provisions. If any provision of this agreement is deemed unenforceable or void, the balance of the agreement shall remain in full force and effect.
- 4) In the event of a dispute regarding the interpretation and/or the enforcement of the terms and conditions or treatment performed, the owner/agent agrees to submit to binding arbitration by a mutually acceptable arbitrator (Calif. Arbitration Act SS 1280-1294.2)
- 5) **Advanced payment of one-half of the cost estimate of the proposed treatment is to be paid to conservators before treatment can be initiated unless other arrangements have been agreed upon. The remaining charges or final fee will be paid in full upon receipt of goods. If delivered by mail, courier or delivery service, payment in full, plus packing and shipping fees, will be due prior to shipping or sent C.O.D., unless otherwise agreed upon. The work is to be picked up within 20 days of notification of completion, unless otherwise agreed upon. Storage charges of \$20.00 per week will be assigned in the event that the work is not picked up within the agreed upon period, and added to the final invoice.**

Estimated value of object: _____

To initiate treatment, please enclose advance payment of 725.

The above Terms and Conditions have been read, understood, and agreed to.

Client's signature _____ Date _____

MINUTES

**MCCUNE COLLECTION
COMMISSION
REGULAR MEETING – 4:30 PM.
February 5, 2024
Vallejo Room, 1st Floor, JFK Library**

- 1. CALL TO ORDER – 4:31 pm**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

Present: Joel Benson, Chair; James Petka, Vice Chair; Commissioners Henry Beecher, Rebekah Truemper, Vince Tajima

Absent: None

4. COMMUNICATIONS

- A. Report from City staff to the McCune Collection Commission
 1. Reported that Commissioner Shivley submitted her resignation due to health issues. Also reported that staff followed up with Vice Chair Petka's request to Public Works regarding ADA signage.
- B. Report from Council Liaison to the McCune Collection Commission
 1. None
- C. Report from McCune Foundation to the McCune Collection Commission
 1. Commissioner Beecher reported that there is a change in leadership, Aletheia Morden is President and Linda Lawless is Secretary, swapped positions.
- D. Report from the Chair of the McCune Collection Commission
 1. Chair Benson reported that he, Commissioners Beecher and Truemper went to the Broadside Party at the Book Club of California last week. Agendize in the future discussing changing rules using the press for public events. Commissioners Truemper and Beecher made comments.
- E. Others

None

F. ACTIVITY REPORTS

1. Website

Commissioner Petka reported that there were two updates since December meeting; an upcoming Art Walk to the 2nd Friday Art Walks page and a volume called A California Pilgrimage.
2. Art Walk

Commissioner Beecher reported that the venue for the Art Walk is in suspension; need someone to coordinate the event.
3. Volunteer Program – Commissioner Beecher reported that currently there are no current active volunteers; maybe an opportunity to solicit for volunteers; need Commissioners to match with volunteers.

5. COMMUNITY FORUM
None

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6. CONSENT CALENDAR AND APPROVAL OF AGENDA

A. Approval of Agenda & Minutes

Recommendation: By motion, approve the agenda for the February 5, 2024, McCune Collection Commission regular meeting and approve the minutes from the December 4, 2023, regular meeting.

Motion to accept the February 5, 2024, agenda and the December 4, 2023, minutes made by Vice Chair Petka, seconded by Commissioner Truemper, approved 5-0.

7. RECURRING BUSINESS

A. Acquisition of Items Donated to the McCune Collection

None.

B. Submission of Monthly Receipts for Reimbursement

None.

8. NEW/UNFINISHED BUSINESS

A. Fiscal Year (FY) 2024-25 Budget Review

Chair Benson reported that the Budget Ad Hoc Committee (Commissioners Benson, Beecher and Truemper) looked over the budget; decided to recommend approval for the upcoming year. Commissioner Beecher pointed out that endowment fund report, interest is out of the negative. Commissioner Truemper requested that a discussion on the management of the endowment be placed on a future agenda.

Motion by Chairman Benson, seconded by Commissioner Truemper to approve the FY 2024-25 Budget, approved 5-0.

B. Docent Hours

Commissioner Beecher suggested that since the Commission is discontinuing the art walk, should energies go towards resuming the Sunday events; discussion followed.

Motion by Chair Benson, seconded by Commissioner Beecher to have Docenting on future agendas under Recurring Business, approved unanimously, 5-0.

9. FUTURE AGENDA ITEMS

A. Clarification of two-step process to add items to the agenda

Laura Zagaroli, Assistant City Attorney, explained the two-step process that is used by the City Council, Boards, Commissions, and Committees. Discussion followed as to what items may be placed on the agenda without the two-step process. The items that can be placed on the agenda without the two-step process are Budget, Treasurer's Report, Expenditure for Preservation, and Election of Officers. Discussion regarding having a retreat in August, propose scheduling as a special meeting.

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10. NEXT MEETING DATE: April 1, 2024, 4:30 p.m.

11. ADJOURNMENT – 5:47 pm

Motion by Chair Benson to adjourn.

ATTESTED:

Joel Benson, Chair

Annette Taylor

Annette Taylor, Staff Liaison