



SOLTRANS BOARD OF DIRECTORS AGENDA
Regular Meeting
3:30 PM
Thursday, June 20, 2024
Vallejo Council Chamber
555 Santa Clara Street, Vallejo, CA 94590

Public Comment: Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 3 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency.

Americans with Disabilities Act (ADA): This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact Suzanne Reyes, Transit Board Administrator/Office Manager, at (707) 736-6993 during regular business hours at least 72 hours prior to the time of the meeting.

Staff Reports: Staff reports are available for inspection at the SolTrans office, during regular business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. You may also contact the Transit Board Administrator/Office Manager via email at Suzanne@soltransride.com.

Supplemental Reports: Any reports or other materials that are issued after the agenda has been distributed may be reviewed by contacting the SolTrans Transit Board Administrator/Office Manager and copies of any such supplemental materials will be available on the table at the entry to the meeting room.

Agenda Times: Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

PUBLIC PARTICIPATION NOTICE

The SolTrans Board meeting will be conducted in person and may be accessed by the Zoom option below. The in-person SolTrans Board meeting will continue and not recess if there are technological issues in Zoom.

To join remotely: <https://ZoomRegular.CityofVallejo.net>

Option to join by phone: Dial (669) 900-6833

Enter Meeting ID: 914 0075 0676#

*Press *9 to digitally raise your hand from the phone. For additional instructions on how to speak during public comment, please visit: www.cityofvallejo.net/publiccomment*

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Terry Scott, Chairperson, City of Benicia (3:30 p.m.)

2. CONFIRM QUORUM/STATEMENT OF CONFLICT

An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. Cal. Gov't Code § 87200.

3. APPROVAL OF AGENDA

4. OPPORTUNITY FOR PUBLIC COMMENT

5. EXECUTIVE DIRECTOR'S REPORT

6. PROCLAMATIONS & PRESENTATIONS

6.A Comprehensive Operational Analysis (COA) Update

Suggested Action: Informational. (PRESENTER: Mandi Renshaw, Planning and Marketing Manager)

[Cvr Memo.pdf](#)

7. CONSENT CALENDAR

Recommendation: Approve the following consent items in one motion. Note: Items under consent calendar may be removed for separate discussion.

7.A Board Meeting Minutes of May 16, 2024

Suggested Action: Approve the Board meeting minutes of May 16, 2024. (PRESENTER: Suzanne Reyes, Transit Board Administrator/ Office Manager)

[DRAFT BOD Minutes 05.16.24.pdf](#)

7.B Public Advisory Committee (PAC) Meeting Minutes of June 5, 2024

Suggested Action: Receive and file the Public Advisory Committee (PAC) meeting minutes of June 5, 2024. (PRESENTER: Angel Anderson, Program Assistant/Deputy Clerk)

[DRAFT PAC Minutes 6.5.24.pdf](#)

7.C No-Cost and Reduced-Cost Interagency Transfer Pilot Program

Suggested Action:

Authorize the Executive Director to execute the 2024 No-Cost and Reduced-Cost Interagency Transfer Pilot Program Participation Memorandum of Understanding (MOU), subject to legal counsel approval as to form. (PRESENTER: Mandi Renshaw, Planning and Marketing Manager)

[RPT - Interagency Transfer Pilot.pdf](#)

[ATCH A-Interagency Transfer Pilot MOU.pdf](#)

REGULAR CALENDAR

8. ACTION ITEMS

8.A Proposed Fiscal Year (FY) 2024-25 Performance Goals

Suggested Action: Approve the proposed FY 2024-25 Performance Goals as shown in Attachment A. (PRESENTER: Beth Kranda, Executive Director)

[Cvr Memo.pdf](#)

[ATCH A-Proposed FY 24-25 Performance Goals.pdf](#)

8.B Information Technology (IT) Policy Manual and Cybersecurity Update

Suggested Action: 1) Adopt IT Policies as detailed in the IT Policy Manual, as shown in Attachment A; 2) Receive Cybersecurity updates (PRESENTER: Bisi Ibrahim, Innovation and Technology Manager)

[RPT-IT Policy Manual & Cybersecurity Update.pdf](#)

[ATCH A-IT Policy Manual 20240322.pdf](#)

NON-ACTION/ INFORMATIONAL

9. DISCUSSION ITEMS

9.A Cost Savings Measures

Suggested Action: Informational. (PRESENTER: Kristina Botsford, Deputy Director)

[RPT-Cost Savings.pdf](#)

10. NON-DISCUSSION ITEMS

10.A State Legislative Report

Suggested Action: Informational.

[Cvr Memo.pdf](#)

[06-2024 State Legislative Report.pdf](#)

11. BOARD OF DIRECTORS COMMENTS

12. ADJOURNMENT