

Vallejo Flood and Wastewater District



Regular Meeting Agenda

**Tuesday, July 9, 2024
6:00 PM**

**City of Vallejo Council Chambers
555 Santa Clara Street
Vallejo, CA 94590**

Board of Trustees

President Robert McConnell

Trustee Tina Arriola

Trustee Peter Bregenzer

Trustee Erin Hannigan

Vice President Mina Loera-Diaz

Trustee Diosdado "JR" Matulac

Trustee Charles Palmares

Trustee Rozzana Verder-Aliga

NOTE: IF THE MEETING HAS NOT BEGUN AT 6:00 PM, IT MAY BE DUE TO THE VALLEJO CITY COUNCIL MEETING BEING IN SESSION PAST 6:00 PM, AND THIS REGULAR MEETING WILL BEGIN FOLLOWING THAT MEETING'S ADJOURNMENT.

Members of the public will be able to participate in-person or remotely via Zoom.

Members of the public interested in participating or observing the regular meeting remotely can join the Zoom webinar: <https://ZoomRegular.CityOfVallejo.net>

Hybrid Options are available for members of the public to participate during Closed Session. To participate remotely visit <https://ZoomClosed.CityofVallejo.net>

Option to join by phone: Dial (669) 900-6833

Enter Meeting ID: 8452542999#

Press *9 to digitally raise your hand from the phone

Press *6 to Unmute/Mute

For additional instructions on how to speak during public comment, please visit, www.cityofvallejo.net/publiccomment

The meeting may also be viewed on Comcast Channel 28, or via the [District's live stream](#) found on the City of Vallejo Agendas & Videos page via the following link:

https://ci.vallejo.ca.us/our_city/departments_divisions/city_manager/city_clerk/city_agendas_videos

PUBLIC COMMENT: Members of the Public may provide public comments during the Board Meeting in person, via [Zoom](#), via phone by dialing (669) 900-6833, or via email. For additional instructions on how to provide public comment, please visit the [District's Public Comment page](#).

Members of the public shall have the opportunity to comment on any item listed on this notice before or during consideration of that item by emailing as defined above. No other items may be discussed during this meeting.

The District will use its best efforts to respond to any requests for disability-related modifications or accommodations, aids or services. Such requests should be made to the Clerk of the Board's office no less than 48 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. Please contact our office at (707) 644-8949.

Any writings or documents related to an agenda item for the open session of this meeting are available for public inspection on our website at www.vallejowastewater.org or at the District offices located at 450 Ryder Street, Vallejo, CA 94590. Note: Meetings are held at City Hall and not at the District's offices.

1. **CALL TO ORDER**
2. **ROLL CALL AND PLEDGE OF ALLEGIANCE**
3. **COMMENTS ON CONSENT CALENDAR BY MEMBERS OF THE PUBLIC:** Members of the public wishing to address the Board on Consent Calendar Items are requested to follow the procedures noted [here](#). Each speaker is limited to five minutes. Requests for removal of Consent Items received from the public are subject to approval by a majority vote of the Board of Trustees. Items removed from the Consent Calendar will be heard immediately after approval of the Consent Calendar and Agenda.
4. **CONSENT CALENDAR AND APPROVAL OF AGENDA:** All matters are approved under one motion unless requested to be removed for discussion by the Board, General Manager, or requested for removal by a member of the public, which requires approval by a majority vote of the Board.
 - A. Approval of Minutes

RECOMMENDATION
Approve minutes from the Board of Trustees regular meeting held June 11, 2024.
 - B. Disbursement Register

RECOMMENDATION
Adopt a resolution approving the Disbursements Register for July 9, 2024.
 - C. Award Construction Contract to Koios Engineering, Incorporated

RECOMMENDATION
Approve the plans, specifications and working details for the 2024 Sewer Rehabilitation Project (CWM038) and award a contract to Koios Engineering, Incorporated of San Francisco, CA for a total contract amount of \$1,743,889 and authorize the General Manager to execute the construction contract.
 - D. Fiscal Year 2024-25 Salary Schedule

RECOMMENDATION
Adopt a resolution approving the salary schedule for Fiscal Year 2024-25.
 - E. Performance Measurement Report

RECOMMENDATION
Receive and file the 2023 Performance Measurement Report.

F. Monthly Investment Report

RECOMMENDATION

Receive and file the Monthly Investment Report for May 2024.

5. PUBLIC HEARING

A. Sewer Capacity Charge Studies and Capacity Charges

RECOMMENDATION

Conduct public hearing on and adopt a resolution approving the Sewer Capacity Charge Studies and proposed Schedule of Sewer Capacity Charges.

B. Public Hearing to Consider Resolution for Sewer Service, Storm Drainage, and Upper Lateral Service Charges

RECOMMENDATION

Hold public hearing to adopt a resolution to:

1. Approve Written Report ("Report") setting the sewer service, storm drainage, and upper lateral service charges for fiscal year 2024-2025;
2. Direct the Report be filed with Solano County; and
3. Authorize the collection of charges listed in the Report on the Solano County property tax roll for fiscal year 2024-2025.

6. ADMINISTRATIVE ITEMS

A. Approval of Assistant General Manager Position

RECOMMENDATION

Authorize the General Manager to establish an Assistant General Manager position.

7. GENERAL MANAGER'S REPORT

8. COMMUNITY FORUM: *Anyone wishing to address the Board on any matter for which another opportunity to speak is not provided on the agenda and which is within the jurisdiction of the Board to resolve may follow the procedures noted [here](#). Pursuant to VFWD Rules of Procedure, Community Forum is limited to 15 minutes, with each speaker limited to three minutes.*

9. REPORTS BY PRESIDING OFFICERS AND TRUSTEES

10. CLOSED SESSION

The Board may recess to consider matters of pending litigation (GC 54956.9), personnel (GC 54957), labor relations (GC 54957.6), and real property negotiations (GC 54956.8). Records are not available for public inspection.

- A. Adjourn to CLOSED SESSION – PUBLIC EMPLOYEE PERFORMANCE EVALUATION and CONFERENCE WITH LABOR NEGOTIATOR pursuant to Government Code Sections 54957(b) and 54957.6, respectively:

Agency Designated Representative: President McConnell
Position Title/Unrepresented Employee: General Manager

- B. Reconvene to Open Session: Report on action taken by the Board during Closed Session, if any, pursuant to California Government Code Section 54957.

11. ADJOURNMENT

I, EDUARDO CASTILLO GOMEZ, Clerk of the Board for the Vallejo Flood and Wastewater District, declare that the foregoing agenda for the July 9, 2024, Regular Meeting was posted and available for review by the required time as prescribed by law at the District office located at 450 Ryder Street, Vallejo, California. This agenda is also available electronically on the District website at www.vallejowastewater.org.