SOLTRANS BOARD OF DIRECTORS AGENDA
Regular Meeting
3:30 PM
Thursday, July 18, 2024
Vallejo Council Chamber
555 Santa Clara Street, Vallejo, CA 94590

Public Comment: Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 3 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency.

Americans with Disabilities Act (ADA): This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact Suzanne Reyes, Transit Board Administrator/Office Manager, at (707) 736-6993 during regular business hours at least 72 hours prior to the time of the meeting.

Staff Reports: Staff reports are available for inspection at the SolTrans office, during regular business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. You may also contact the Transit Board Administrator/Office Manager via email at Suzanne@soltransride.com.
Supplemental Reports: Any reports or other materials that are issued after the agenda has been distributed may be reviewed by contacting the SolTrans Transit Board Administrator/Office Manager and copies of any such supplemental materials will be available on the table at the entry to the meeting room.

Agenda Times: Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

PUBLIC PARTICIPATION NOTICE
The SolTrans Board meeting will be conducted in person and may be accessed by the Zoom option below. The in-person SolTrans Board meeting will continue and not recess if there are technological issues in Zoom.
To join remotely: https://ZoomRegular.CityofVallejo.net
Option to join by phone: Dial (669) 900-6833
Enter Meeting ID: 914 0075 0676#
*Press *9 to digitally raise your hand from the phone.*
For additional instructions on how to speak during public comment, please visit: www.cityofvallejo.net/publiccomment

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE
Terry Scott, Chairperson, City of Benicia (3:30 p.m.)

2. CONFIRM QUORUM/STATEMENT OF CONFLICT
An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. CA Government Code section 87200.

3. APPROVAL OF AGENDA

4. **OPPORTUNITY FOR PUBLIC COMMENT**

5. **EXECUTIVE DIRECTOR'S REPORT**

6. **PROCLAMATIONS & PRESENTATIONS**

6.A SolTrans Employee Longevity Recognition
Suggested Action: Informational. (PRESENTER: Chair Scott, Vice Mayor, City of Benicia)

7. **CONSENT CALENDAR**
Recommendation: Approve the following consent items in one motion. Note: Items under consent calendar may be removed for separate discussion.

7.A Board Meeting Minutes of June 20, 2024
Suggested Action: Approve the Board meeting minutes of June 20, 2024. (PRESENTER: Rebecca DeMatteo, Deputy Clerk)
DRAFT BOD Minutes 06.20.24.pdf

REGULAR CALENDAR

8. **ACTION ITEMS**

8.A Compensation Study
Suggested Action: 1) Approve the recommended salary ranges for each job classification as show in Table 4 of Attachment A. Salary ranges for new job classifications are not adding new positions to the existing organizational structure of 14; rather, they are providing opportunities for advancement of current staff as well as flexibility in recruiting and hiring; 2) Approve the increase in the medical premium maximum paid by SolTrans to $2,243/month for FY 24-25, increasing each year on July 1st adjusted by the SF Bay Area COLA rate as of April, effective August 1, 2024; 3) Approve increasing coverage for dental and vision premiums to 100% of the premium cost, effective August 1, 2024; 4) Approve the Cash-in-lieu of option for opting out of medical insurance for $500/month or $550/month if opt out of medical, dental and vision insurance as shown in Attachment B; 5) Approve the new vacation schedule as shown in Table 5 of Attachment A with the policy language as shown in Attachment B. (PRESENTER: Kristina Botsford, Deputy Director)
RPT-Compensation Study.pdf
ATCH A-Executive Summary Report.pdf
ATCH B-HR Policy Changes.pdf
PPT-Compensation Study Slides.pdf

8.B Authorize an Amendment to the Patriot Construction Contract for the Electrification Infrastructure Project
Suggested Action:

Authorize the Executive Director to amend the contract with Patriot Construction to add $1,000,000 for a new not-to-exceed contract amount of $13,012,200, subject to legal counsel approval as to form. (PRESENTER: Patricia Carr, General Services Manager)

RPT-Contract Amendment.pdf

8.C Contract Award for Facility Access Control
Suggested Action:

Authorize the Executive Director to award and execute a contract with Edgeworth Security for Facility Access Control to be provided in an amount not to exceed $225,000, subject to legal counsel approval as to form. (PRESENTER: Bisi Ibrahim, Innovation and Technology Manager)

RPT-Award for Facility Access Control.pdf

NON-ACTION/ INFORMATIONAL

9. DISCUSSION ITEMS

9.A System Performance Report

Suggested Action: Informational. (PRESENTER: Ronald Freeman, Operations Manager)
Cvr Memo.pdf
ATCH A-System Performance Rpt.pdf

9.B Oversight of SolTrans

Suggested Action: Informational. (PRESENTER: Kristina Botsford, Deputy Director)
RPT-SolTrans Oversight.pdf

10. NON-DISCUSSION ITEMS

10.A State Legislative Report

Suggested Action: Informational.
Cvr Memo.pdf
07-2024 State Legislative Report.pdf

11. BOARD OF DIRECTORS COMMENTS

12. ADJOURNMENT