

**VALLEJO CITY COUNCIL
REGULAR MEETING MINUTES
MAY 14, 2024**

**COUNCIL CHAMBERS
555 Santa Clara Street, Vallejo, California**

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m.

2. ROLL CALL

Present: Mayor McConnell, Vice Mayor Loera-Diaz, Councilmembers Arriola, Bregenzer, Matulac, Palmares, and Verder-Aliga

Absent: None

Staff present: Interim City Manager Marshall, City Attorney Nebb and City Clerk Abrahamson

3. PLEDGE OF ALLEGIANCE

4. REPORT OUT OF CLOSED SESSION

City Attorney Nebb announced there was no action to report regarding Closed Session Item 3A and Council provided direction to staff regarding Closed Session Items 3B and 3C.

5. PRESENTATIONS AND COMMENDATIONS

Action: *Mayor McConnell and Vice Mayor Loera-Diaz presented the proclamations.*

A. **PRESENTATION OF A PROCLAMATION RECOGNIZING MAY 2024 AS TOURISM MONTH IN VALLEJO**

B. **PRESENTATION OF A PROCLAMATION HONORING OUR FALLEN HEROES ON MEMORIAL DAY - MAY 27, 2024**

6. FIRST COMMUNITY FORUM

Speakers: Brian Davis, Michael Hayes, Joseph Hayden, Genesis Miguel, Oshonna Wallace, and Lillie Hurd.

7. PUBLIC COMMENT REGARDING CONSENT CALENDAR ITEMS

Speakers: Anne Carr (Item 8Q) and an unidentified member of the public (Items 8G and 8Q).

8. CONSENT CALENDAR AND APPROVAL OF AGENDA

Action: *moved by Vice Mayor Loera-Diaz and carried unanimously, unless otherwise noted, approval of the Agenda and the Consent Calendar with the removal of Item 8Q from the Consent Calendar making it Item 8.1.*

A. **APPROVAL OF MINUTES**

Recommendation: Approve minutes for the special meetings of April 1, 16, 30, and May 7 and the special and regular meetings of April 23, 2024

Contact: Dawn G. Abrahamson, MMC, City Clerk (707) 648-4527

Dawn.Abrahamson@cityofvallejo.net

Action: *approved minutes.*

B. **WAIVE FULL READING AND AUTHORIZING INTRODUCTIONS AND/OR ADOPTION OF ORDINANCES BY TITLE ONLY**

Recommendation: Waive reading and authorize introductions and/or adoption of any and all ordinances on this agenda, if any, by title only. This is a standard procedural action so the City Council does not have to read an ordinance in its entirety.

Contact: Dawn G. Abrahamson, MMC, City Clerk (707) 648-4527

Dawn.Abrahamson@cityofvallejo.net

Action: *waived reading and authorized introductions and/or adoption of any and all ordinances on this agenda, if any, by title only. This is a standard procedural action so the City Council does not have to read an ordinance in its entirety.*

C. **CITY TREASURER'S INVESTMENT REPORT**

Recommendation:

Accept the City Treasurer's Investment Report for the quarter ended March 31, 2024.

Contact: Rekha Nayar, Finance Director, (707) 648-4592

Rekha.Nayar@cityofvallejo.net

Action: *accepted City Treasurer's Investment Report for quarter ended March 31, 2024.*

D. **ADOPT A RESOLUTION APPROVING THE FIRST AMENDMENT TO THE SERVICES AGREEMENT WITH AMERICAN CHILLER SERVICE, INC. FOR HVAC MAINTENANCE SERVICES AND AUTHORIZING THE CITY MANAGER TO EXECUTE SAME**

Recommendation: Adopt a Resolution approving the First Amendment to the Services Agreement with American Chiller Service, Inc. for HVAC maintenance services and authorizing the City Manager to execute same.

Contact: Melissa Tigbao, P.E., Public Works Director (707) 648-4433

Melissa.Tigabo@cityofvallejo.net

Action: *adopted Resolution No. 24-051 N.C.*

E. **ADOPT A RESOLUTION ACKNOWLEDGING RECEIPT OF THE 2023 FIRE INSPECTION COMPLIANCE REPORT**

Recommendation: Adopt a Resolution acknowledging receipt of the 2023 Fire Inspection Report.

Contact: Jason Ta, Interim Fire Chief

Jason.Ta@cityofvallejo.net

Action: adopted Resolution No. 24-052 N.C.

- F. **ADOPT RESOLUTIONS APPOINTING NATALIE PETERSON AS THE CITY OF VALLEJO REPRESENTATIVE AND FLOR MAGALLANES AS THE CITY OF VALLEJO ALTERNATIVE REPRESENTATIVE TO THE HOUSING FIRST SOLANO CONTINUUM OF CARE AND TO THE TECHNICAL ADVISORY COMMITTEE OF THE COMMUNITY ACTION PARTNERSHIP OF SOLANO JOINT POWERS AUTHORITY**

Recommendation: Adopt Resolutions appointing Natalie Peterson as the City of Vallejo representative and Flor Magallanes as the City of Vallejo alternative representative to the Housing First Solano Continuum of Care and to the Technical Advisory Committee of the Community Action Partnership of Solano Joint Powers Authority.

Contact:

Natalie Peterson, Assistant to the City Manager
natalie.peterson@cityofvallejo.net (707) 649-3415

Action: adopted Resolution No. 24-053 N.C. and 24-054 N.C.

- G. **ADOPT A RESOLUTION AMENDING THE CAPITAL GRANTS AND CONTRIBUTION FUND #221 (PROJECT #PW9433) FISCAL YEAR 2023-2024 BUDGET TO RECOGNIZE (1) SOLANO COUNTY AMERICAN RESCUE PLAN ACT (ARPA) GRANT AWARD FUNDS IN THE AMOUNT OF \$1,500,000; (2) HOMELESS HOUSING, ASSISTANCE AND PREVENTION PROGRAM ROUND 1 GRANT FUNDING IN THE AMOUNT OF \$24,000; (3) HOMELESS HOUSING ASSISTANCE AND PREVENTION PROGRAM ROUND 2 GRANT FUNDING IN THE AMOUNT OF \$63,367.21; (4) HOMELESS HOUSING, ASSISTANCE AND PREVENTION PROGRAM INTEREST GRANT FUNDING IN THE AMOUNT OF \$20,799.48; AND (5) HOUSING AND HOMELESSNESS INCENTIVE PROGRAM GRANT FUNDING IN THE AMOUNT OF \$50,329.82 AND APPROPRIATING FUNDS FOR CONSTRUCTION OF THE VALLEJO NAVIGATION CENTER (STEP 2 OF 2 STEP PROCESS)**

Recommendation: Adopt a Resolution amending the Capital Grants and Contribution Fund #221 (Project # PW9433) fiscal year 2023-2024 budget to recognize (1) Solano County American Rescue Plan Act (ARPA) grant revenue and appropriate funds in the amount of \$1,500,000; (2) Homeless Housing, Assistance and Prevention Program round 1 grant funding in the amount of \$24,000; (3) Homeless Housing, Assistance and Prevention Program round 2 grant funding in the amount of \$63,367.21; (4) Homeless Housing, Assistance and Prevention Program Interest grant funding in the amount of \$20,799.48; and (5) Housing and Homelessness Incentive Program grant funding in the amount of \$50,329.82 for construction of the Vallejo Navigation Center (Step 2 of 2-step process).

Contact: Gillian Haen, Assistant City Manager (707) 648-4163
Gillian.haen@cityofvallejo.net

Action: adopted Resolution No. 24-055 N.C.

- H. **ADOPT A RESOLUTION APPROVING A FIRST AMENDMENT TO THE**

CONSULTANT AND PROFESSIONAL SERVICES AGREEMENT WITH MUNICIPAL RESOURCE GROUP LLC TO ADD AN ADDITIONAL SERVICE YEAR AND INCREASE COMPENSATION TO A NEW NOT TO EXCEED OF \$160,000 AND AUTHORIZING THE CITY MANAGER TO EXECUTE SAME

Recommendation: Adopt the resolution approving a First Amendment to the Consultant and Professional Services Agreement with Municipal Resources Group, LLC., to extend the current Agreement term 1 year, and add an additional \$65,000 to the Agreement, for a new not-to-exceed total of \$160,000 and authorize the City Manager to execute same.

Contact: Jason Ackley, Assistant to the City Manager

Jason.Ackley@cityofvallejo.net

Action: adopted Resolution No. 24-056 N.C.

- I. **ADOPT A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VALLEJO APPROVING A CONTRACT MODIFICATION WITH TRAVIS AIR FORCE BASE TO APPROVE THE USE OF FUNDS THE CITY HAS ACCUMULATED FROM TRAVIS OVER PAYMENTS AND TO UTILIZE THE FUNDS FOR MUTUALLY AGREED UPON PRIORITY TREATMENT PLANT PROJECTS AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME**

Recommendation: Adopt a resolution of the City Council of the City of Vallejo approving a Contract Modification with Travis Air Force Base to approve the use of funds the City has accumulated from over Travis payments and to utilize the funds for mutually agreed upon priority treatment plant projects and authorizing the City Manager to execute the same.

Contact: Beth Schoenberger, Water Director

Beth.Schoenberger@cityofvallejo.net

Action: adopted Resolution No. 24-057 N.C.

- J. **ACCEPT THE CITY-WIDE SIDEWALK AND CROSSWALK PEDESTRIAN INFRASTRUCTURE IMPROVEMENTS PROJECT (PROJECT NO. PW9432) AND THE SAFE ROUTES TO SCHOOL RADAR FEEDBACK SIGNS & CROSSWALK / RESTRIPIING PROJECT (PROJECT NO. PW9711) PERFORMED BY LISTER CONSTRUCTION, INC., AS COMPLETE, AND AUTHORIZE THE CITY CLERK TO FILE A NOTICES OF COMPLETION WITH THE SOLANO COUNTY RECORDER'S OFFICE**

Recommendation: Accept the City-Wide Sidewalk and Crosswalk Pedestrian Infrastructure Improvements Project (Project No. PW3432) and Safe Routes to School Radar Feedback Signs and Crosswalk / Restriping Project (Project No. PW3711) performed by Lister Construction, Inc, of Vacaville, California, as complete, and authorize the City Clerk to file Notices of Completion with the Solano County Recorder's Office.

Contact: Melissa Tigbao, P.E., Public Works Director (707) 648-4433

Melissa.Tigbao@cityofvallejo.net

Action: accepted the City-Wide Sidewalk and Crosswalk Pedestrian Infrastructure Improvements Project (Project No. PW3432) and Safe Routes to School Radar Feedback Signs and Crosswalk / Restriping Project (Project No. PW3711) performed by Lister Construction, Inc, of Vacaville, California, as complete, and authorized the City Clerk to file Notices of Completion with the

Solano County Recorder's Office.

- K. **ADOPT A RESOLUTION APPROVING A FIRST AMENDMENT TO THE CONSULTANT AND PROFESSIONAL SERVICES AGREEMENT WITH CAPITOL ADVOCACY PARTNERS EXTENDING THE TERM OF THE AGREEMENT, INCREASING THE NOT TO EXCEED AMOUNT TO \$295,000 AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME**

Recommendation: Adopt a resolution approving a First Amendment to the Consultant and Professional Services Agreement with Capitol Advocacy Partners for Police Department grant services, increasing the agreement by \$200,000 for new not to exceed amount totaling \$295,000 and extending the agreement to end on June 30, 2025 and authorizing the City Manager to execute same.

Contact: Jason Ta, Interim Chief of Police (707) 648-4540

jason.ta@cityofvallejo.net

Action: *adopted Resolution No. 24-058 N.C.*

- L. **ADOPT A RESOLUTION ACCEPTING THE 2023 COMMUNITY-ORIENTED POLICING TECHNOLOGY AND EQUIPMENT PROGRAM GRANT, AUTHORIZE THE CITY MANAGER TO SIGN THE GRANT AGREEMENT AND GIVING NOTICE OF INTENT TO AMEND FISCAL YEAR 2023-24 ADOPTED BUDGET IN THE AMOUNT OF \$830,000**

Recommendation:

1. Adopt a resolution accepting the Community Oriented Policing Services Fiscal Year 2023 Technology and Equipment Program grant award totaling \$830,000.
2. As the first in a two-step process, provide notice of intent to amend the Fiscal Year 2023-24 adopted budget to recognize revenue and appropriate expenditures in the amount of \$830,000.

Contact: Jason Ta, Interim Chief of Police (707) 648-4540

jason.ta@cityofvallejo.net

Action: *(1) adopted Resolution No. 24-059 N.C. and (2) as the first in a two-step process, provided notice of intent to amend the Fiscal Year 2023-24 adopted budget to recognize revenue and appropriate expenditures in the amount of \$830,000.*

- M. **AUTHORIZE THE COUNCIL TO APPROVE A PROCLAMATION DECLARING MAY AS OLDER AMERICANS MONTH**

Recommendation: Authorize the City Council to approve a proclamation declaring May 2024 as Older Americans Month

Contact: Erik Rzomp, Executive Assistant to Mayor McConnell (707) 648-4377

Erik.Rzomp@cityofvallejo.net

Action: *approved a proclamation declaring May 2024 as Older Americans Month.*

- N. **APPROVE A PROCLAMATION DECLARING MAY 19-25, 2024 AS PUBLIC WORKS WEEK**

Recommendation: Approve a proclamation declaring May 19-24, 2024 as Public Works Week

Contact: Erik Rzomp, Executive Assistant to Mayor McConnell (707) 648-4377
Erik.Rzomp@cityofvallejo.net

Action: approved a proclamation declaring May 19-24, 2024 as Public Works Week.

- O. **ADOPT A RESOLUTION APPROVING AN ENVIRONMENTAL CONSULTANT AGREEMENT WITH LSA ASSOCIATES, INC. TO PROVIDE ENVIRONMENTAL CONSULTING SERVICES FOR THE VISTA COVE PLANNED DEVELOPMENT AT A VACANT SITE OFF SHADY LANE AND WILDFLOWER AVENUE (APNs: 0079-171-170 and 0079-171-100) AND AUTHORIZING THE CITY MANAGER TO EXECUTE SAME**

Recommendation: Adopt a Resolution approving an Environmental Consultant Agreement with LSA Associates, Inc. to provide environmental consulting services for the Vista Cove Planned Development at a vacant site off Shady Lane and Wildflower Avenue (APNs: 0079-171-170 and 0079-171-100) and authorizing the City Manager to execute same.

Contact: Christina Ratcliffe, AICP, Planning and Development Services Director
Christina.Ratcliffe@CityofVallejo.net

Action: adopted Resolution No. 24-060 N.C.

- P. **APPROVE A PROCLAMATION RECOGNIZING EDUCATION AND SHARING DAY**

Recommendation: Approve a proclamation recognizing Education and Sharing Day.

Contact: Erik Rzomp, Executive Assistant to Mayor McConnell (707) 648-4377
Erik.Rzomp@cityofvallejo.net

Action: approved a proclamation recognizing Education and Sharing Day.

- Q. **ADOPT A RESOLUTION (1) FINDING THE DISPATCH MODULAR BUILDING PROJECT EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO CEQA GUIDELINES SECTIONS 15303 (CONSTRUCTION OR CONVERSION OF SMALL STRUCTURES) AND 15304 (MINOR ALTERATIONS TO LAND); (2) FINDING AND DETERMINING THAT IT IS IN THE BEST INTEREST OF THE CITY TO AWARD A CONSTRUCTION CONTRACT WITHOUT USING A FORMAL BIDDING PROCESS PURSUANT TO VALLEJO MUNICIPAL CODE SECTION 3.20.080F; AND (3) APPROVING AND AWARDED A CONSTRUCTION CONTRACT TO WHITLEY MANUFACTURING CO. IN THE AMOUNT OF \$485,849 FOR THE PROJECT**

Recommendation: Adopt a Resolution (1) finding the Dispatch Modular Building Project exempt from the the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Sections 15303 (Construction or Conversion of Small Structures) and 15304 (Minor Alterations to Land); (2) finding and determining that it is in the best interest of the City to award a Construction Contract without using a formal bidding process pursuant to Vallejo Municipal Code Section 3.20.080.F; and (3) approving and awarding a Construction Contract to Whitley Manufacturing Co. in the amount of \$485,849 for the Project

Contact: Melissa Tigbao, P.E., Public Works Director (707) 648-4433

Melissa.Tigabo@cityofvallejo.net

Action: item was removed from the Consent Calendar at the request of Councilmember Bregenzer.

Staff responded to questions from Councilmembers. Councilmembers provided comment.

Action: moved by Councilmember Bregenzer and carried unanimously to adopt Resolution No. 24-061 N.C.

9. ACTION CALENDAR

A. **ADOPT A RESOLUTION APPOINTING ANDREW MURRAY AS CITY MANAGER, APPROVE AN EMPLOYMENT AGREEMENT BETWEEN THE CITY OF VALLEJO AND ANDREW MURRAY AND AUTHORIZE THE MAYOR TO EXECUTE SAME**

Recommendation: Adopt a resolution appointing Andrew Murray as City Manager, approving an Employment Agreement between the City of Vallejo and Andrew Murray and authorizing the Mayor to execute same.

Contact: Stephanie Sifuentes, Human Resources Director (707) 649-4852
stephanie.sifuentes@cityofvallejo.net

Human Resources Director Sifuentes provide an overview of the staff report and outlined the recommendation.

Speakers: Robert.

Action: Moved by Vice Mayor Loera-Diaz and carried unanimously to adopt Resolution No. 24-062 N.C.

Councilmembers provided comment.

B. **ADOPT A RESOLUTION AMENDING THE PARTICIPATORY BUDGETING RULEBOOK TO IMPLEMENT A TWO-YEAR PARTICIPATORY BUDGETING CYCLE**

Recommendation: Adopt a resolution amending the Participatory Budgeting Rulebook to implement a 2-year Participatory Budgeting Cycle

Contact: Flor Magallanes, Administrative Analyst II
flor.magallanes@cityofvallejo.net

Administrative Analyst Magallanes provided background information, discussed transitioning to a two-year PB cycle, reviewed the PB project funding, process year and project implementation year, outlined the proposed changes to the PB Rulebook and concluded the presentation reviewing the four main stages of PB: 1) Idea Collection; 2) Proposal Development; 3) Voting; and 4) Evaluation & Monitoring.

Staff responded to questions from Councilmembers. Councilmembers provided comment.

Speakers: Anne Carr.

Action: *moved by Vice Mayor Loera-Diaz and carried unanimously to adopt Resolution No. 24-063 N.C.*

C. **INTRODUCTION OF AN ORDINANCE AMENDING CHAPTER 2.36 OF THE VALLEJO MUNICIPAL CODE RELATING TO THE ECONOMIC VITALITY COMMISSION AND ADOPT A RESOLUTION RELATING TO THE MEETING FREQUENCY FOR SAME**

Recommendation:

1. Introduce an Ordinance of the City Council of the City of Vallejo Amending Chapter 2.36 of the Vallejo Municipal Code relating to the Economic Vitality Commission; and
2. Adopt a Resolution of the City Council of the City of Vallejo Relating to Meeting Frequency for the Economic Vitality Commission.

Contact: Veronica A.F. Nebb, City Attorney
Veronica.Nebb@cityofvallejo.net

City Attorney Nebb provided an overview of the staff report and outlined the recommendation.

Staff responded to questions from Councilmembers. Councilmembers provided comment.

Speakers: Anne Carr.

Action: *moved by Vice Mayor Loera-Diaz and carried unanimously to 1) introduce an ordinance of the City Council of the City of Vallejo amending Chapter 2.36 of the Vallejo Municipal Code relating to the Economic Vitality Commission and 2) adopted Resolution No. 24-064 N.C.*

D. **PROVIDE NOTICE OF INTENT (STEP 1 OF 2) TO AMEND FISCAL YEAR 2023-2024 BUDGET IN THE AMOUNT OF \$4,251,800 TOWARDS CONSTRUCTION OF THE BROADWAY PROJECT**

Recommendation: Provide notice of intent to amend Fiscal Year 2023-2024 Budget in the amount of \$4,251,800 towards construction of the Broadway Project utilizing Measure P funding.

Contact: Gillian Haen, Assistant City Manager (707) 648-4163
Gillian.Haen@cityofvallejo.net

Assistant City Manager Haen introduced the item.

Taryn Sandulyak Heather Chicoine (Firm Foundation Community Housing) introduced the non-profit developer, provided background on the non-profit and support services offered and reviewed the project design.

Assistant City Manager Haen provided an overview of the project and project history, outlined the timeline, discussed the budget and current request, and concluded the presentation by reviewing next steps.

Speakers: William Baker, Russell Charpentier, Anna Bergman, Alex Matias, AJZ, Calvin Harrell, Anne Carr, and James Cisney.

Staff and Ms. Sandulyak responded to questions from Councilmembers. Councilmembers provided comment.

The meeting recessed at 10:20 p.m. and reconvened at 10:40 p.m.

Staff proposed several funding options for Council's consideration.

Another round of questions and answers followed. Councilmembers provided additional comments.

Action: moved by Mayor McConnell and carried to provide notice of intent to amend Fiscal Year 2023-24 budget in the amount of \$6.15 million towards construction of the Broadway Project with exact funding sources to be determined at a later meeting (Noes: Loera-Diaz).

10. INFORMATION CALENDAR

A. VALLEJO PASSENGER RAIL STUDY RESULTS PRESENTATION

Recommendation: Receive presentation and provide direction to staff. There is no staff report associated with this item

Contact: Melissa Tigbao, P.E., Public Works Director (707) 648-4526

Melissa.Tigbao@cityofvallejo.net

Transportation Program Superintendent Helmbrecht introduced the item and Anthony Bruzzone (ARUP Consultant).

A video played addressing the study examining the feasibility of starting a passenger rail train service between the Ferry Building and then using existing rail tracks to run up to American Canyon and beyond within the State Rail network. The Study examines potential ridership, station locations, train types, operating regulations, costs (capital and operating), and community input.

Staff, Anthony Bruzzone (ARUP) and Robert Guerrero (STA) responded to questions from Councilmembers. Councilmembers provided comment and direction to staff.

B. RECEIVE AN UPDATE ON THE DECLARATION OF A STATE AND LOCAL EMERGENCY RELATED TO PUBLIC SAFETY STAFFING

Recommendation: Receive an update on the public safety staffing emergency proclamation. This item is for informational purposes only. There is no staff report or action associated with this item.

Contact: Jason Ta, Interim Police Chief (707) 648-4540

Jason.Ta@cityofvallejo.net

Interim Police Chief Ta provided an update on Phase 1 (Service Model Reduction), Phase 2 (Rotation of Officers to Patrol Shifts), Phase 3 (Collapsing Traffic & Detective Divisions), Phase 4 (Modifying Patrol Shifts to 12-hours or another Staffing Model), and outside assistance, provided updated current staffing numbers, and the status of police facilities (Dispatch Center and Police Headquarters).

Human Resources Director Sifuentes provided an update on recruitment and retention efforts.

Staff responded to questions from Councilmembers. Councilmembers provided comment.

Speakers: AJZ and Anne Carr.

11. CITY MANAGER'S REPORT – None.

12. CITY ATTORNEY'S REPORT – None.

13. COMMUNITY FORUM

Speakers: Daniel Boone and Calyn.

14. REPORT OF THE PRESIDING OFFICER AND MEMBERS OF THE CITY COUNCIL

Councilmembers reported on various community events and meetings attended.

15. ADJOURNMENT

The meeting adjourned at 12:31 a.m.

DocuSigned by:

ROBERT H. MCCONNELL

ROBERT H. MCCONNELL, MAYOR

ATTEST:

DocuSigned by:

Dawn G. Abrahamson

DAWN G. ABRAHAMSON, CITY CLERK