

**VALLEJO CITY COUNCIL
REGULAR MEETING MINUTES
JUNE 11, 2024**

**COUNCIL CHAMBERS
555 Santa Clara Street, Vallejo, California**

1. CALL TO ORDER

The meeting was called to order at 7:13 p.m.

2. ROLL CALL

Present: Mayor McConnell, Vice Mayor Loera-Diaz, Councilmembers Arriola, Bregenzer, Matulac, Palmares, and Verder-Aliga

Absent: None

Staff present: City Manager Murray, City Attorney Nebb, City Clerk Abrahamson

3. PLEDGE OF ALLEGIANCE

4. REPORT OUT OF CLOSED SESSION

City Attorney Nebb reported Council provided direction to its negotiators related to the item on the closed session agenda. There was no other action to report.

5. PRESENTATIONS AND COMMENDATIONS

Action: proclamation was presented by Councilmember Arriola.

A. PRESENTATION OF A PROCLAMATION DECLARING WEEK OF JUNE 15, 2024 AS "JUNETEENTH WEEK" IN THE CITY OF VALLEJO

6. FIRST COMMUNITY FORUM

Speakers: Daniel Boone, John Kenney, Sherianne Grimm, Lillie Hurd, and Marshal Arnwine.

7. PUBLIC COMMENT REGARDING CONSENT CALENDAR ITEMS

Speakers: None.

8. CONSENT CALENDAR AND APPROVAL OF AGENDA

Action: moved by Vice Mayor Loera-Diaz and carried unanimously, unless otherwise noted, approval of the Agenda and the Consent Calendar with the continuation of Item 8J to the June 25 regular City Council meeting.

A. APPROVAL OF MINUTES

Recommendation: Approves minutes for the special and regular meetings of May 28, 2024

Contact: Dawn G. Abrahamson, MMC (707) 648-4527

Dawn.Abrahamson@cityofvallejo.net

Action: *approved minutes.*

B. WAIVE FULL READING AND AUTHORIZING INTRODUCTIONS AND/OR ADOPTION OF ORDINANCES BY TITLE ONLY

Recommendation: Waive reading and authorize introductions and/or adoption of any and all ordinances on this agenda, if any, by title only. This is a standard procedural action so the City Council does not have to read an ordinance in its entirety.

Contact: Dawn G. Abrahamson, MMC, City Clerk (707) 648-4527

Dawn.Abrahamson@cityofvallejo.net

Action: *waived reading and authorized introductions and/or adoption of any and all ordinances on this agenda, if any, by title only. This is a standard procedural action so the City Council does not have to read an ordinance in its entirety.*

C. ADOPT A RESOLUTION CALLING FOR THE NOVEMBER 2024 GENERAL MUNICIPAL ELECTION AND CONSOLIDATING SAME AND ADOPT A RESOLUTION ADOPTING REGULATIONS FOR CANDIDATE STATEMENTS

Recommendation:

Adopt two resolutions:

1. A resolution calling for a General Municipal Election for purposes of electing municipal officers and requesting consolidation of the election, and
2. A resolution establishing regulations for the filing of candidate statement of qualifications.

Contact: Dawn G. Abrahamson, City Clerk, (707) 648-4528

Dawn.Abrahamson@cityofvallejo.net

Action: *(1) adopted Resolution No. 24-081 N.C. and (2) adopted Resolution No. 24-082 N.C.*

D. ADOPT RESOLUTION APPROVING STATEMENT OF INVESTMENT POLICY AND DELEGATION FOR FY 2024-2025

Recommendation: Adopt a Resolution approving the (1) annual Statement of Investment Policy (Attachment 2) and (2) delegation of investment authority to the City Finance Director, serving as City Treasurer, for Fiscal Year 2024-2025.

Contact: Rekha Nayar, Finance Director (707) 648-4592

Rekha.Nayar@cityofvallejo.net

Action: *adopted Resolution No. 24-083 N.C.*

E. ADOPT RESOLUTION ESTABLISHING THE FISCAL YEAR 2024-2025 CITY OF VALLEJO GANN APPROPRIATIONS LIMIT

Recommendation: Adopt a Resolution establishing the Fiscal Year (FY) 2024-25 Appropriations Limit at \$180,928,567 for the City of Vallejo.

Contact: Rekha Nayar, Finance Director. 707-648-4592

Rekha.Nayar@cityofvallejo.net

Action: adopted Resolution No. 24-084 N.C.

- F. **ADOPT A RESOLUTION AMENDING THE FISCAL YEAR 23-24 BUDGET TO RECOGNIZE REVENUE AND EXPENDITURES FROM THE OFFICE OF COMMUNITY POLICING SERVICES TECHNOLOGY GRANT IN THE AMOUNT OF \$830,000 (STEP 2)**

Recommendation: Adopt a resolution amending the Fiscal Year 23-24 budget to recognize revenue and expenditures from the Office of Community Policing Services Technology and Equipment Program grant award in the amount of \$830,000.

Contact: Jason Ta, Interim Chief of Police (707) 648-4540

jason.ta@cityofvallejo.net

Action: adopted Resolution No. 24-085 N.C.

- G. **ADOPT A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VALLEJO APPROVING A CONSTRUCTION CONTRACT WITH FJ&I ENGINEERING FOR A NOT-TO-EXCEED AMOUNT OF \$439,350.00, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME, MAKING A FINDING THAT IT IS IN THE BEST INTEREST OF THE CITY TO AWARD THE CONTRACT WITHOUT FORMAL BIDDING AND APPROVING THE PLANS AND SPECIFICATIONS FOR THE PROJECT**

Recommendation: Adopt a Resolution approving the project plans and specifications for the Lake Curry Landslide Emergency Repair Project, approving a construction contract in the amount of \$439,350.00 to FJ&I Engineering, Inc. of San Pablo, California, and authorizing the City Manager to execute the contract and make a finding that it is in the best interest of the City to proceed with the project without formal bidding.

Contact: Beth Schoenberger, Water Director (707) 648-5439

Beth.Schoenberger@cityofvallejo.net

Randy Risner, Chief Assistant City Attorney (707) 648-4545

Randy.Risner@cityofvallejo.net

Action: adopted Resolution No. 24-086 N.C.

- H. **NOTICE OF INTENT TO AMEND THE BUDGET TO ACCEPT THE INFLATION REDUCTION ACT: URBAN AND COMMUNITY FORESTRY GRANT (STEP 1)**

Recommendation: Accept notice of amending the budget to accept the Inflation Reduction Act: Urban and Community Forestry Grant Award (Step 1).

Contact: Gillian Haen, Assistant City Manager (707) 648-4576

gillian.haen@cityofvallejo.net

Action: accepted notice of amending the budget to accept the Inflation Reduction Act: Urban and Community Forestry Grant Award (Step 1).

- I. **ADOPT A RESOLUTION APPROVING A SIDE LETTER AGREEMENT BETWEEN THE CITY OF VALLEJO AND THE INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS, LOCAL 1245 AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME**

Recommendation: Adopt a resolution approving a Side Letter Agreement

between the City of Vallejo and the International Brotherhood of Electrical Workers, Local 1245 and authorize the City Manager to execute the same.
Contact: Stephanie Sifuentes, Human Resources Director (707) 649-4852
Stephanie_sifuentes@cityofvallejo.net

Action: adopted Resolution No. 24-087 N.C.

J. **ADOPT A RESOLUTION APPROVING AN ARPA GRANT AGREEMENT WITH FIRM FOUNDATION COMMUNITY HOUSING IN THE AMOUNT OF \$3,270,335 ALLOCATED BY CITY COUNCIL AND AUTHORIZING THE CITY MANAGER TO EXECUTE SAME**

Recommendation: Adopt a resolution of the City Council of the City of Vallejo approving an American Rescue Plan Act (ARPA) Grant Agreement with Firm Foundation Community Housing in the amount of \$3,270,335 as previously allocated by City Council and authorizing the City Manager to execute same.

Contact: Gillian Haen, Assistant City Manager (707) 648-4163

Gillian.Haen@cityofvallejo.net

Action: continued item to June 25, 2024 regular council meeting.

9. **ACTION CALENDAR**

A. **HOLD A PUBLIC HEARING AND ADOPT A RESOLUTION APPROVING THE ENGINEER'S REPORT AND ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS ON PROPERTIES IN THE BORDONI RANCH, CARRIAGE OAKS, GARTHE RANCH, GLEN COVE III, GLEN COVE III 2015, HUNTER RANCH III, MARINE WORLD/FAIRGROUNDS, MARIN VIEW, NORTHEAST QUADRANT, SANDPIPER POINT, SOUTH VALLEJO BUSINESS PARK, AND TOWN AND COUNTRY II-V LANDSCAPE MAINTENANCE DISTRICTS FOR FISCAL YEAR 2024-2025**

Recommendation: Hold a public hearing and adopt a resolution approving the engineer's report and ordering the levy and collection of assessments on properties in the Bordoni Ranch, Carriage Oaks, Garthe Ranch, Glen Cove III, Glen Cove III 2015, Hunter Ranch III, Marine World/Fairgrounds, Marin View, Northeast Quadrant, Sandpiper Point, South Vallejo Business Park, and Town & Country II-V Landscape Maintenance Districts for FY 2024-2025.

Contact: Melissa Tigbao, PE, Public Works Director (707) 648-4433

melissa.tigbao@cityofvallejo.net

Councilmember Verder-Aliga recused herself from this item and Action Item 9B due to a conflict of interest related to owning real property in the LMDS and left the dais and Council Chambers.

Assistant Public Works Director/City Engineer Sequeira provided an overview of the staff report and outlined the recommendation.

Mayor McConnell opened the public hearing. There being no speakers, the public hearing was closed.

Action: moved by Mayor McConnell and carried to adopt Resolution No. 24-088

N.C. (Abstained Due to Conflicts of Interest: Verder-Aliga)

B. HOLD A PUBLIC HEARING AND ADOPT A RESOLUTION APPROVING THE ENGINEER'S REPORT AND ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS ON PROPERTIES IN THE CIMARRON HILLS-MADIGAN, COLLEGE HILLS, COSTA DEL RIO, SOMERSET I/II, GREENMONT/SEAPORT HILLS, MONICA PLACE, RIDGECREST, SOMERSET III, SPRINGTREE-FLEMING, SUMMIT II, TOWN & COUNTRY I, WOODRIDGE, HUNTER RANCH I/II, AND GLEN COVE I/II LANDSCAPE MAINTENANCE DISTRICTS FOR FISCAL YEAR 2024-2025

Recommendation: Hold a public hearing and adopt a resolution approving the Engineer's Report and ordering the levy and collection of assessments on properties in the Cimarron Hills-Madigan, College Hills, Costa del Rio, Somerset I/II, Greemont/Seaport Hills, Monica Place, Ridgecrest, Somerset III, Springtree-Fleming, Summit II, Town & Country I, Woodridge, Hunter Ranch I/II, and Glen Cove I/II Landscape Maintenance Districts for Fiscal Year 2024-2025. Contact: Melissa Tigbao, PE, Public Works Director (707) 648-4433
melissa.tigbao@cityofvallejo.net

Vice Mayor Loera-Diaz recused herself from the item due to a conflict of interest related to owning real property in the Greenmont/Seaport Hills LMD and left the dais and the Council Chambers.

Assistant Public Works Director/City Engineer Sequeira provided an overview of the staff report and outlined the recommendation.

Mayor McConnell opened the public hearing. There being no speakers, the public hearing was closed.

Staff responded to questions from Councilmembers.

Action: Moved by Mayor McConnell and carried to adopt Resolution No. 24-089
N.C. (Abstained Due to Conflicts of Interest: Loera-Diaz and Verder-Aliga).

Vice Mayor Loera-Diaz and Councilmember Verder-Aliga resumed their seats at the dais.

C. HOLD A PUBLIC HEARING AND ADOPT A RESOLUTION APPROVING THE ENGINEER'S REPORT AND ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS ON PROPERTIES IN THE HIDDENBROOKE MAINTENANCE DISTRICT FOR FISCAL YEAR 2024-2025

Recommendation: Hold a public hearing and adopt a resolution approving the Engineer's Report and ordering the levy and collection of assessments on properties in the Hiddenbrooke Maintenance District for FY 2024-2025. Contact: Melissa Tigbao, PE, Public Works Director (707) 648-4433
melissa.tigbao@cityofvallejo.net

Assistant Public Works Director/City Engineer Sequeira provided an overview of the staff report and outlined the recommendation.

Mayor McConnell opened the public hearing. There being no speakers, the public hearing was closed.

Action: *Moved by Vice Mayor Loera-Diaz and carried unanimously to adopt Resolution No. 24-090 N.C.*

- D. **ADOPT A RESOLUTION AWARDDING AND APPROVING A LANDSCAPE MAINTENANCE SERVICES CONTRACT FOR REGION 2 (HIDDENBROOKE) WITH NEW IMAGE LANDSCAPE COMPANY AND AUTHORIZING THE CITY MANAGER TO EXECUTE SAME IN AN AMOUNT NOT TO EXCEED \$993,817 AND REJECTING ALL OTHER BIDS**

Recommendation: Adopt a resolution approving a Landscape Maintenance Services Contract for Region 2 (Hiddenbrooke) with New Image Landscape Company and authorizing the City Manager to execute same in an amount not to exceed \$993,817 and rejecting all other bids.

Contact: Melissa Tigbao P.E., Public Works Director, (707) 648-4433
melissa.tigbao@cityofvallejo.net

Assistant Public Works Director/City Engineer Sequeira provided an overview of the staff report and outlined the recommendation.

Action: *moved by Vice Mayor Loera-Diaz and carried unanimously to adopt Resolution No. 24-091 N.C.*

- E. **ADOPT A RESOLUTION APPROVING A JANITORIAL SERVICES AGREEMENT WITH KLEEN-TECH SERVICES, LLC FOR VARIOUS CITY FACILITIES IN AN AMOUNT NOT TO EXCEED \$2,326,015 AND AUTHORIZING THE CITY MANAGER TO EXECUTE SAME**

Recommendation: Adopt a Resolution approving a janitorial services agreement with Kleen-Tech Services, LLC, for various city facilities in an amount not to exceed \$2,326,015 and authorizing the City Manager to execute same.

Contact: Melissa Tigbao P.E., Public Works Director (707) 648-4433
melissa.tigbao@cityofvallejo.net

Public Works Director Tigbao provided an overview of the staff report and outlined the recommendation.

Action: *moved by Vice Mayor Loera-Diaz and carried unanimously to adopt Resolution No. 24-092 N.C.*

- F. **HOLD A PUBLIC HEARING AND ADOPT RESOLUTIONS RELATING TO THE ADOPTION OF THE FY 2024-25 BUDGET AND RELATED ACTIONS; FIRST READING INTRODUCING AN ORDINANCE TO RATIFY ALL CITY FUNDS**

Recommendation:

Hold a public hearing and take public input for the FY 2024-25 Budget, and adopt six Resolutions as follows:

1. Resolution Adopting the FY 2024-25 Budget for the City of Vallejo, as set forth in **Attachment B**.
2. Resolution Adopting the FY 2024-25 Positions and Salaries as set forth in **Attachment C**.
3. Resolution Approving the FY 2024-25 Blue Rock Springs Golf Course Fees and Charges Schedule, as set forth in **Attachment D**.
4. Resolution Approving the FY 2024-25 Marina Fees and Charges Schedule, as set forth in **Attachment E**.
5. Resolution Authorizing the City Manager to Purchase Vehicles Scheduled and Funded for Replacement in FY 2024-25, as set forth in **Attachment F**.
6. Resolution Authorizing the City Manager to execute purchase orders for the vendors and amounts for FY 2024-25, as set forth in **Attachment G**.

1st hearing to introduce an ordinance:

1. Ordinance ratify the creation of all the City's funds, as set forth in **Attachment H**.

Contact: Rekha Nayar, Finance Director; (707) 648-5433
Rekha.Nayar@cityofvallejo.net

Finance Director Nayar provided an overview of the proposed budget and process, discussed the proposed General Fund revenue and expenditures and Measure P revenue and expenditures, shared a five-year forecast – fund balance, outlined the proposed FTE changes and trends, and together with Public Works Director Tigbao provided responses to questions asked at the May 30 budget workshop.

Staff responded to questions from Councilmembers.

Mayor McConnell opened the public hearing.

Speakers: Sherianne Grimm, Anne Carr, Brenda Plachty, and Alexander Matias

There being no further speakers, the public hearing was closed.

Another question and answer period followed. Councilmembers provided comment.

Action: (1) moved by Vice Mayor Loera-Diaz and carried unanimously to adopt Resolution No. 24-093 N.C.

(2) moved by Vice Mayor Loera-Diaz and carried to adopt Resolution No. 24-094 N.C. (Noes – Arriola).

(3) moved by Vice Mayor Loera-Diaz and carried unanimously to adopt Resolution No. 24-095 N.C.

(4) moved by Councilmember Bregenzer and carried to adopt Resolution No. 24-096 N.C. as revised to eliminate the 3% Marina berthing rate increase (Noes: Verder-Aliga).

(5) moved by Councilmember Bregenzer and carried unanimously to adopt Resolution No. 24-097 N.C. City Manager was directed to provide a report on the results of the take home vehicles by employees audit to the Council no later than August 31, 2024.

(6) moved by Vice Mayor Loera-Diaz carried unanimously to adopt Resolution No. 24-098 N.C.

(7) moved by Vice Mayor Loera-Diaz and carried unanimously to introduce an ordinance ratifying the creation of all the City's funds, as set forth in Attachment H.

G. HOLD A PUBLIC HEARING AND ADOPT A RESOLUTION APPROVING THE CAPITAL IMPROVEMENT PROGRAM BUDGET FOR FISCAL YEAR 2024-25 AND ACCEPTING THE FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2024-25 THROUGH 2028-29

Recommendation: Hold a public hearing and adopt a Resolution approving the Capital Improvement Program Budget for Fiscal Year 2024-25 and accepting the five-year Capital Improvement Program for Fiscal Years 2024-25 through 2028-29.

Contact: Melissa Tigbao, PE, Public Works Director (707) 648-4433

Melissa.Tigbao@cityofvallejo.net

Beth Schoenberger, Water Director (707) 648-5439

Beth.Schoenberger@cityofvallejo.net

Mayor McConnell opened the public hearing

Water Director Schoenberger provided introductory comments.

Assistant Public Works Director/City Engineer provided an overview of the FY 24-25 CIP, projects completed in FY 23-24 and projects to start on July 1, 2024.

Water Resources Manager Cansdale discussed the Water CIP strategy, highlighted projects/categories for FY 24-25, projects completed in FY 23-24, and provided an overview of FY 23-24 and FY 24-25 Water priority projects.

Staff responded to questions from Councilmembers. Councilmembers provided comment.

Speakers: HelenMarie Gordon.

There being no further speakers, the public hearing was closed.

Action: moved by Vice Mayor Loera-Diaz and carried unanimously to adopt Resolution No. 24-099 N.C.

The meeting recessed at 10:03 p.m. and reconvened at approximately 10:19 p.m.

10. INFORMATION CALENDAR

A. RECEIVE AN UPDATE ON THE DECLARATION OF A STATE AND LOCAL EMERGENCY RELATED TO PUBLIC SAFETY STAFFING

Recommendation: Receive an update on the public safety staffing emergency proclamation. This item is for informational purposes only. There is no staff report or action associated with this item.

Contact: Jason Ta, Interim Police Chief (707) 648-4540

Jason.Ta@cityofvallejo.net

Interim Police Chief Ta provided an update on Phase 1 (Service Model Reduction), Phase 2 (Rotation of Officers to Patrol Shifts), Phase 3 (Collapsing Traffic & Detective Divisions), Phase 4 (Modifying Patrol Shifts to 12-hours or another Staffing Model), and outside assistance, provided updated current staffing numbers, and highlighted average response times (ART) as shown in a chart.

Human Resources Director Sifuentes provided an update on recruitment and retention efforts.

Staff responded to questions from Councilmembers. Councilmembers provided comment.

Speakers: Anne Carr.

B. POLICE CHIEF RECRUITMENT PRESENTATION

Recommendation: Receive report. There is no action or staff report associated with this item

Contact: Stephanie Sifuentes, Human Resources Director

Stephanie.Sifuentes@cityofvallejo.net

Mr. Gorton (Bob Hall & Associates) introduced the recruitment team, provided an overview of the recruitment process, discussed the timeline and concluded the presentation by requesting Council feedback on the ideal Police Chief candidate.

Staff and Mr. Gorton responded to questions from Councilmembers.

Speakers: Anne Carr and Liz Bloom.

Another question and answer period followed. Councilmembers provided comment and feedback

11. CITY MANAGER’S REPORT – None.

12. CITY ATTORNEY’S REPORT – None.

13. COMMUNITY FORUM

Speakers: Mike Brown, Richard Hybels, and Bridget Doherty.

14. REPORT OF THE PRESIDING OFFICER AND MEMBERS OF THE CITY COUNCIL

Councilmembers reported on various meetings and community events attended.

15. ADJOURNMENT

The meeting adjourned at 11:54 p.m.

DocuSigned by:

ROBERT H. MCCONNELL

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ROBERT H. MCCONNELL, MAYOR

ATTEST:

DocuSigned by:

Dawn G. Abrahamson

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DAWN G. ABRAHAMSON, CITY CLERK