

ACTION MINUTES

1. Call to Order

The Housing and Community Development (HCD) Commission of the City of Vallejo met in a regular meeting at 7:00 p.m. on Thursday, February 1, 2024.

2. Pledge of Allegiance

3. Roll Call

Present: Bunde, Carrizales, Jackson (Chair), James, Shoulders, Patrick

Absent/Excused: Lediju

Absent/Unexcused: None

Liaison: Councilmember Bregenzer, Absent

Staff: Chari Francisco, Administrative Manager/HCD Commission Secretary
Kenneth Torres, Administrative Analyst
Alicia Jones, Housing Director

4. Presentations

City Manager's Office (CMO) Staff were unable to attend the meeting. Francisco read out an update on Homelessness provided by CMO staff.

5. Approval of Minutes

Bunde made a motion to approve the minutes of the regular meeting of January 4, 2024. Carrizales seconded the motion.

ROLL CALL:

Ayes: Bunde, Carrizales, Jackson, James, Shoulders, Patrick

Noes: None

Abstentions: Commissioners: None

Absent/Excused: Commissioners: Lediju

Absent/Unexcused: Commissioners: None

The motion passed unanimously, 6-0-0.

6. Written Communications

Francisco stated that the Commission received printed PowerPoint presentations. Francisco also provided printed comments from Fair Housing regarding Item 12. B.

7. Report of the Secretary

The Secretary reported the response from the City Attorney's Office regarding posting public notices on the Commissioners social media accounts.

8. Report of the Chair and Members of the Housing and Community Development Commission, and Liaison Report

A. Report of the Chair and Members of the Housing and Community Development Commission

Patrick reported on churches offering public services that are interested in CDBG funding.

Bunde reported on providing homes to the homeless and the laws surrounding their rights. He also discussed the negative impacts of encampment sweeps.

Carrizales reported on the encampment sweep process.

James gave an update about the point-in-time count. She also discussed an ADU Reform training, and a housing bond scheduled on a ballot.

B. Report of City Council Liaison to the Housing and Community Development Commission

None

9. Community Forum

Kevin Anderson discussed mobile tiny homes.

Anne Carr discussed encampments in Vallejo and possible solutions.

The Chair provided comments on the discussed topics.

10. Public Comment Regarding Consent Calendar Items

None

11. Consent Calendar and Approval of the Agenda

Bunde made the motion to approve the Agenda. This was seconded by Patrick.

ROLL CALL:

Ayes: Bunde, Carrizales, Jackson, James, Shoulders, Patrick

Noes: None

Abstentions: Commissioners: None

Absent/Excused: Commissioners: Lediju

Absent/Unexcused: Commissioners: None

The motion passed unanimously, 6-0-0.

12. Action Calendar

- A. City's response to questions/comments made by Legal Services of Northern California during the HCD Commission's regular meeting on October 5, 2023 regarding five properties included in the Public Review Draft of the Housing Element.

Planning and Development Services Director Christina Ratcliffe presented the Public Review Draft of the Housing Element.

- B. Public Hearing: Housing and Community Development Needs

The Chair opened the Public Hearing.

A member of the public discussed scale and access to affordable housing. They also brought up developing a program to utilize skilled homeless community members for employment.

Francisco made a presentation on the item.

A member of the public discussed communication of information.

The Chair closed the Public Hearing.

- C. Consider request by Chair Jackson on January 4, 2024, to agendize discussion on staff's email responses to questions made by Commissioners during the HCD Commission's regular meeting on December 7, 2023 (Step 1 of 2)

Francisco explained the steps to agendize items.

- D. Housing Authority of the City of Vallejo (HACV) Budget Amendment for Fiscal Year (FY) 2023-24.

Francisco presented the Budget Amendment.

Bunde made a motion to accept the Budget Amendments for FY 2023-24.
Carrizales seconded the motion.

ROLL CALL:

Ayes: Bunde, Carrizales, Jackson, James, Shoulders, Patrick

Noes: None

Abstentions: Commissioners: None

Absent/Excused: Commissioners: Lediju

Absent/Unexcused: Commissioners: None

The motion passed unanimously, 6-0-0.

E. Commission Expenditure Policy

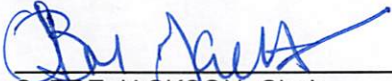
Torres presented on the Expenditure Policy.

A member of the public made a comment on possible commission budget use.

A budget subcommittee was established comprised of commissioner Patrick, James, and Carrizales.

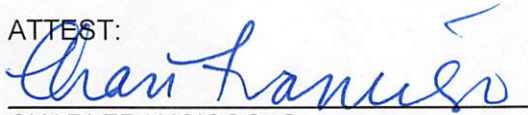
13. Adjournment

There being no further business, at 8:26 p.m., the meeting was adjourned.



S. BRE JACKSON, Chair

ATTEST:



CHARI FRANCISCO, Secretary