

**CIVIL SERVICE COMMISSION
REGULAR MEETING – 5:15 P.M.
SEPTEMBER 9, 2024**

**COUNCIL CHAMBERS
555 Santa Clara Street, Vallejo, California**

1. CALL TO ORDER

The meeting was called to order at 5:18 p.m.

2. FLAG SALUTE

3. ROLL CALL

Present: Chair Wright, Vice Chair Plechaty, Commissioners Janik, Tennyson and Sostarich

Absent: None

Staff present: Executive Secretary Adams, Chief Assistant City Attorney Risner, and Deputy City Clerk Joya

4. SWEARING IN NEW COMMISSIONER

City Councilmember Liaison Matulac issued the Oath of Office to Chair Wright and Commissioner Tennyson.

5. WRITTEN COMMUNICATIONS – None

6. EXECUTIVE SECRETARY’S REPORT – None

7. REPORT OF CHAIRPERSON AND COMMISSIONERS – None

8. REPORT OF THE CITY COUNCIL LIAISON

City Councilmember Liaison Matulac reminded the Commissioners about the Commission budget and recommended they create a working plan to use the budget; and congratulated Vice Chair Plechaty for running for City Council.

9. COMMUNITY FORUM – None

10. CONSENT CALENDAR AND APPROVAL OF THE AGENDA

Action: *Moved by Vice Chair Plechaty, seconded by Commissioner Janik, and carried by all Commissioners present to approve the Consent Calendar and Agenda.*

A. APPROVAL OF THE MINUTES – Regular meeting minutes of the May 13, 2024, meeting.

B. APPROVAL OF AGENDA

11. ACTION CALENDAR

A. APPROVE CLASSIFICATION SPECIFICATION REVISIONS FOR WATER TREATMENT PLANT OPERATOR CLASS SERIES AND WATER TREATMENT PLANT SUPERVISOR

Recommendation: By motion, approve the revisions to the classification specifications for Water Treatment Plant Operator Trainee I, Water Treatment Plant Operator Trainee II, Water Treatment Plant Operator, Senior Water Treatment Plant Operator, Water Treatment Plant Supervisor

Contact: April Adams, Human Resources Program Manager, (707) 648-4378
april.adams@cityofvallejo.net.

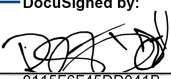
Executive Secretary Adams provided an overview of the staff report and outlined the recommendation.

Speakers: None

Action: *Moved by Commissioners Janik, seconded by Vice Commissioner Plechaty, and carried unanimously by all Commissioners present to approve classification specification revisions for Water Treatment Plant Operator class series and Water Treatment Plant Supervisor.*

12. ADJOURNMENT

The meeting adjourned at 5:39 p.m.

DocuSigned by:

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PATRICIA WRIGHT, CHAIR

ATTEST:

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APRIL ADAMS, EXECUTIVE SECRETARY