

**City of Vallejo
Housing and Community Development Commission
Council Chambers
December 7, 2023**

ACTION MINUTES

1. Call to Order

The Housing and Community Development (HCD) Commission of the City of Vallejo met in a regular meeting at 7:08 p.m. on Thursday, December 7, 2023.

2. Pledge of Allegiance

3. Roll Call

Present: Jackson (Chair), Lediju (Vice-Chair), Carrizales, James, Patrick, Shoulders

Absent/Excused: None

Absent/Unexcused: Bunde

Liaison: Councilmember Bregenzer, Absent

Staff: Chari Francisco, Administrative Manager
Kenneth Torres, Administrative Analyst I

4. Presentations

None

5. Approval of Minutes

A. Carrizales made a motion to approve the minutes of the regular meeting of September 7, 2023. Patrick seconded the motion.

B. Patrick made a motion to approve the minutes of the regular meeting of September 28, 2023. The motion was seconded by Carrizales.

C. Patrick made a motion to approve the minutes of the regular meeting of October 5, 2023. The motion was seconded by Lediju.

ROLL CALL (A, B, C):

Ayes: Carrizales, Jackson, James, Lediju, Patrick, Shoulders

Noes: None

Abstentions: Commissioners: None

Absent/Excused: Commissioners: None

Absent/Unexcused: Commissioners: Bunde

The motion passed unanimously, 6-0-0.

6. Written Communications

None

7. Report of the Secretary

Introduction of new Housing Director, Alicia Jones.

8. Report of the Chair and Members of the Housing and Community Development Commission, and Liaison Report

A. Report of the Chair and Members of the Housing and Community Development Commission

Carrizales reported about the Abyssinian Baptist Church providing goody bags to hand out to the homeless. Also brought up the idea of providing showers through the Lighthouse Covenant Fellowship Baptist Church.

James reported on community partners collecting items for unhoused residents. Also brought up multiple toy drives.

B. Report of City Council Liaison to the Housing and Community Development Commission

None.

9. Community Forum

None

10. Public Comment Regarding Consent Calendar Items

None

11. Consent Calendar and Approval of the Agenda

A. Low and Moderate-Income Housing Asset Fund Annual Report for Fiscal Year 2022-23

ROLL CALL:

Ayes: Carrizales, Jackson, James, Lediju, Patrick, Shoulders

Noes: None

Abstentions: Commissioners: None

Absent/Excused: Commissioners: None

Absent/Unexcused: Commissioners: Bunde

The motion passed unanimously, 6-0-0.

Patrick made the motion to approve the Agenda. This was seconded by James.

ROLL CALL:

Ayes: Carrizales, Jackson, James, Lediju, Patrick, Shoulders

Noes: None

Abstentions: Commissioners: None

Absent/Excused: Commissioners: None

Absent/Unexcused: Commissioners: Bunde

The motion passed, 6-0-0.

12. Action Calendar

- A. Consider request by the Commission during its meeting on October 5, 2023 to agendaize for discussion the City's response to questions/comments made by Legal Services of Northern California regarding the five properties included in the Public Review Draft of the Housing Element.

Planning and Development Services Director Christina Ratcliffe was unable to attend the meeting. A response will be provided in the February 2024 regular HCD Commission meeting.

- B. Consider request by the Commission during its meeting on October 5, 2023 to agendaize for discussion low barrier housing options/entry points or low-cost container homes for the homeless population.

A member of the public spoke on the benefits, possible costs, and options for container homes. The HCD Commission requested to continue to agendaize the item.

C. Public Hearing: Housing and Community Development Needs

The Chair opened the public hearing.

Francisco presented the item. The HCD Commission discussed the item.

The Chair closed the public hearing.

Lediju made the motion to receive the recommendation as stated. The motion was seconded by Patrick.

ROLL CALL:

Ayes: Carrizales, Jackson, Lediju, Patrick, Shoulders

Noes: James

Abstentions: Commissioners: None

Absent/Excused: Commissioners: None

Absent/Unexcused: Commissioners: Bunde

The motion passed, 5-0-1.

D. Community Development Block Grant Program and HOME Investment Partnerships Program Funding Process and Criteria Fiscal Year (FY) 2024-25

Francisco presented the item. The HCD Commission discussed the item.

Lediju made the motion to adopt the resolution. The motion was seconded by Patrick.

ROLL CALL:

Ayes: Carrizales, Jackson, James, Lediju, Patrick, Shoulders

Noes: None

Abstentions: Commissioners: None

Absent/Excused: Commissioners: None

Absent/Unexcused: Commissioners: Bunde

The motion passed, 6-0-0.

- E. Establishment of a Housing and Community Development Commission Ad Hoc Committee on the Community Development Block Grant (CDBG) Program and HOME Investment Partnerships (HOME) Program Funding Process, Criteria, and Funding Allocations for Fiscal Year (FY) 2024-25

Commissioners Carrizales, Shoulders, and James volunteered to participate in the Ad Hoc Committee.

Jackson made the motion to accept the resolution establishing the Ad Hoc Committee. The motion was seconded by Lediju.

ROLL CALL:

Ayes: Carrizales, Jackson, James, Lediju, Patrick, Shoulders

Noes: None

Abstentions: Commissioners: None

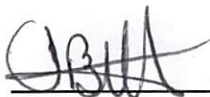
Absent/Excused: Commissioners: None

Absent/Unexcused: Commissioners: Bunde

The motion passed, 6-0-0.

13. Adjournment

There being no further business, at 8:45 p.m., the meeting was adjourned.



S. BRE JACKSON, Chair

ATTEST:



CHARI FRANCISCO, Secretary