Economic Development Commission

Nicole Loufas, Chair
Dwight Monroe Jr., Vice-Chair
Thomas Barbeiro
Mai-Ling Garcia
Calvin Harrell
Roberto Hernandez
Alexander Matias

ECONOMIC DEVELOPMENT COMMISSION REGULAR MEETING CITY COUNCIL CHAMBER

555 Santa Clara Street, Vallejo, California

NOVEMBER 13, 2024
6:00PM

NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom.
City Council Chamber will be open to members of the public 30 minutes prior to the start of the meeting.

PUBLIC COMMENT: Members of the Public may provide public comments during the Meeting in person or via ZOOM (https://ZoomRegular.Cityofvallejo.net), or via phone, by dialing (669) 900-6833. For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment

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1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **FIRST COMMUNITY FORUM**

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5. **APPROVAL OF AGENDA**

   A. Recommendation: By motion, Approve the November 13, 2024 Agenda.

6. **APPROVAL OF MINUTES**

   A. Recommendation: By motion, Approve the Minutes from the
      i. September 11, 2024 Regular Meeting.
      ii. October 9, 2024 Regular Meeting.

7. **INTRODUCTIONS & PRESENTATIONS (INFORMATIONAL ONLY)**

   A. Economic Development Strategic Plan Update, Economic Forensics and Analytics

8. **REPORT FROM THE ED DIRECTOR AND EDC SECRETARY**

   A. Updates from Economic Development Director, Michael Nimon
      None
   B. Update from EDC Secretary, Ivette Iraheta (Economic Development Program Manager)
      i. Business Retention and Expansion, Business Retention Ad Hoc

Committee and Econ. Dev. Dept. Staff

ii. Small Business Hardening Grant update

9. ACTION CALENDAR

A. Adopt a Resolution to Add Recurring Items to Subsequent EDC agendas:

i. Prioritization of Work Plan Items and Update on Progress
ii. Business Updates on New/Upcoming/Lost Businesses
iii. Community Outreach Reports

B. Request to add discussion of Signage and Wayfinding Program on a future agenda, Comm. Matias (Step 1 of 2)

C. Request to add discussion of EDC trainings to be added to recurring items to a future agenda, Comm. Garcia (Step 1 of 2)

10. SECOND COMMUNITY FORUM

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11. REPORTS OF THE CITY COUNCIL LIAISON

City of Vallejo Councilmember Loera-Diaz

12. REQUESTS FOR FUTURE AGENDA ITEMS

13. ANNOUNCEMENTS AND COMMISSIONER COMMENTS

14. ADJOURNMENT

I, Ivette Iraheta, EDC Secretary, do hereby certify that we have caused a true copy of the above notice and agenda to be delivered to each of the members of the Economic Development Commission, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA by 5:00 p.m., Thursday November 7, 2024.
Dated: Thursday, November 7, 2024.

Ivette Iraheta

Digitally signed by Ivette Iraheta
DN: cn=Ivette Iraheta, o=City of Vallejo, ou=Economic Development, email=ivette.iraheta@cityofvallejo.net, c=US
Date: 2024.11.07 16:57:35 -08'00'

City of VALLEJO California

Economic Development Commission

MINUTES
ECONOMIC DEVELOPMENT COMMISSION
REGULAR MEETING
CITY COUNCIL CHAMBER

555 Santa Clara Street, Vallejo, California

OCTOBER 9, 2024
6:00PM

NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom.
City Council Chamber will be open to members of the public 30 minutes prior to the start of the meeting.

PUBLIC COMMENT: Members of the Public may provide public comments during the Meeting in person or via ZOOM (https://ZoomRegular.Cityofvallejo.net), or via phone, by dialing (669) 900-6833. For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment

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1. CALL TO ORDER

Meeting called to order at 6:17 PM

2. PLEDGE OF ALLIGENCE

Pledge of allegiance led by Chair Loufas.

3. ROLL CALL

Chair Loufas – Present
Vice Chair Monroe – Present
Comm. Barbeiro – Absent
Comm. Garcia – Joined the meeting at 6:29 PM
Comm. Harrell – Present
Comm. Hernandez – Present
Comm. Matias – Present

Meeting has quorum.

4. FIRST COMMUNITY FORUM

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No Speaker signed up for this Comm. Forum.

5. APPROVAL OF AGENDA

A. Recommendation: By motion, Approve the October 9, 2024 Agenda.

Motion to Approve Agenda by Comm. Harrell and Seconded by Vice-Chair Monroe.

6. INTRODUCTIONS & PRESENTATIONS (INFORMATIONAL ONLY)

None.

7. REPORT FROM THE ED DIRECTOR AND EDC SECRETARY

A. Updates from Economic Development Director, Michael Nimon

i. Business Retention and Expansion, Business Retention Ad Hoc Committee and Econ. Dev. Dept. Staff
Dir. Nimon provided an update on the Business Retention and Expansion. Mtg. scheduled for October.

ii. Small business hardening grant update
Dir. Nimon provided an update on the grant applicants and status of award.

iii. Business license data update
Dir. Nimon provided an update regarding the work with HdL to obtain the data that has been requested by the EDC. He also provided preliminary information on business numbers in Vallejo for 2024.

B. Update from EDC Secretary, Ivette Iraheta (Economic Development Program Manager)

No report.

8. ACTION CALENDAR

A. Motion by Chair Loufas to withdraw her agenda request to add Discussion on an Update on Springs Road (Columbus Parkway Development Activities and Road Diets) as a future agenda item.

Chair Loufas withdrew this item from request on future agenda.

B. Request to Research Workplans and other Cities Economic Development Commissions as a future agenda item, Comm. Garcia (Step 2 of 2)

Motion to bring this item back as a Presentation item by Chair Loufas, Seconded by Comm. Garcia.

Chair Loufas – Yay
Vice Chair Monroe – Yay
Comm. Barbeiro – Absent.
Comm. Garcia – Yay
Comm. Harrell – Yay
Comm. Hernandez – Yay
Comm. Matias – Yay

Motion passes with 6 yay votes and 1 absent vote.

C. Consideration to Outline a list of Recurring Agenda Items for EDC's Regular Meetings for 1 yr. as follows: (Comm. Garcia)
   i. Econ. Dev. Department Updates
   ii. Status of EDC Work Plan
   iii. Business Updates (New/Upcoming/Loss) Data
   iv. Recommendations and Memos for City Council
   v. Community Outreach Reports (Info. from Comm) (Step 2 of 2)

   Motion to bring this item back with a Resolution by Chair Loufas, Seconded by Comm. Monroe.

Chair Loufas – Yay
Vice Chair Monroe – Yay
Comm. Barbeiro – Absent.
Comm. Garcia – Yay
Comm. Harrell – Yay
Comm. Hernandez – Yay
Comm. Matias – Yay

Motion passes with 6 yay votes and 1 absent vote.

D. Adopt a Resolution to Establish the Business Highlights and Shop Local Ad Hoc Subcommittee for a 1-year term and Appoint Three (3) members to such Subcommittee, Chair Loufas.

   Motion to adopt the Resolution made by Comm. Matias, Seconded by Vice Chair Monroe to appoint Vice Chair Monroe, Comm. Garcia and Chair Loufas to the Subcommittee.

Chair Loufas – Yay
Vice Chair Monroe – Yay
Comm. Barbeiro – Absent
Comm. Garcia – Yay
Comm. Harrell – Yay

Comm. Hernandez – Yay
Comm. Matias – Yay

Motion passes with 6 yay votes and 1 absent vote.

9. SECOND COMMUNITY FORUM

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One member of the public made a comment. (Ms. Harrell)

10. REPORTS OF THE CITY COUNCIL LIAISON

City of Vallejo Councilmember Loera-Diaz

Absent.

11. REQUESTS FOR FUTURE AGENDA ITEMS

A. Request to add Signage Wayfinding Program Discussion as a future agenda item, Comm. Matias

   Item to move to Step 1 of agenda item process.

B. Discussion regarding training opportunities (needs to go through 2 step process)

   Item to move to Step 1 of agenda item process.

C. Development on Benicia Road and Rollingwood (Little League field)

   Item to move to Step 1 of agenda item process.

12. ANNOUNCEMENTS AND COMMISSIONER COMMENTS

- Dir. Nimon shared that he will be on vacation during the next mtg.
- Comm. Matias made an announcement about future grant cycles and EDC playing a role in the review process.

13. ADJOURNMENT

Meeting adjourned at 7:52 PM.

Nicole Loufas, EVC Chair

ATTESTED:

Ivette Iraheta, EVC Secretary

MINUTES
ECONOMIC DEVELOPMENT COMMISSION
REGULAR MEETING
CITY COUNCIL CHAMBER

555 Santa Clara Street, Vallejo, California

SEPTEMBER 11, 2024
6:00PM

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City Council Chamber will be open to members of the public 30 minutes prior to the start of the meeting.

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1. CALL TO ORDER

Meeting called to order at 6:07 PM

2. PLEDGE OF ALLEGIANCE

Pledge of allegiance led by Chair Loufas.

3. ROLL CALL

Chair Loufas – Present
Vice Chair Monroe – Present
Comm. Barbeiro – Present
Comm. Garcia – Present
Comm. Harrell – Present
Comm. Hernandez – Absent
Comm. Matias – Joined meeting at 6:10 PM

4. FIRST COMMUNITY FORUM

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No Speaker signed up for this Comm. Forum.

5. APPROVAL OF AGENDA

Recommendation: By motion, Approve the September 11, 2024 Agenda.

Motion to Approve Agenda by Vice-Chair Monroe and Seconded by Comm

Harrell.

Chair Loufas – Yay
Vice Chair Monroe – Yay
Comm. Barbeiro – Yay
Comm. Garcia – Yay
Comm. Harrell – Yay
Comm. Hernandez – Absent
Comm. Matias – Yay

Motion Passes with 6 Yay votes, 1 absent.

6. APPROVAL OF MINUTES

A. Recommendation: By motion, Approve the Minutes from the July 10, 2024 Regular Meeting.

Motion to approve the mtg. minutes by Comm. Harrell and Seconded by Vice Chair Monroe.

Chair Loufas – Yay
Vice Chair Monroe – Yay
Comm. Barbeiro – Abstain
Comm. Garcia – Yay
Comm. Harrell – Yay
Comm. Hernandez – Absent
Comm. Matias – Yay

Motion Passes with 5 yay votes, 1 abstain vote and 1 absence.

7. INTRODUCTIONS & PRESENTATIONS (INFORMATIONAL ONLY)

A. Sales Tax Revenue Enhancements Presentation, Dir. Nimon Presentation

Presentation on Sales Taxes provided by Dir. Nimon.

8. REPORT FROM THE ED DIRECTOR AND EDC SECRETARY

A. Updates from Economic Development Director, Michael Nimon

i. Business Retention and Expansion, Business Retention Ad Hoc Committee and Econ. Dev. Dept. Staff

Brief update regarding Bus. Ret. Activities provided by Dir. Nimon and Sec. Iraheta. Re: Honda and Toyota visits.

ii. Small Business Hardening Grant Update

Brief report on Hardening Grant applications City has received provided by Dir. Nimon.

B. Update from EDC Secretary, Ivette Iraheta (Economic Development Program Manager)

i. Reminder on Attendance of EDC Commissioners at Community Events. Brown Act and other Considerations, Attorney Nebb

Attorney Reisner provided an explanation Re: attendance to meetings by Commissioners.

ii. Review of EDC budget for FY 2024-25

Sec. Iraheta referred the Comm. to the package regarding the budget item.

iii. Trainings for EDC found through CalEd (California Association for Local Economic Development)

Sec. Iraheta provided information Re: CalEd trainings and referred the Comm. to the information provided in the agenda package.

9. ACTION CALENDAR

Step 1

A. Request to add Reinstatement of 50 Flags and Sidewalk Plaques on Mare Island Way as a future agenda item, Comm. Barbeiro

Motion to move this item to a future agenda item by Vice Chair Monroe, Seconded by Comm. Matias.

Chair Loufas – Yay
Vice Chair Monroe – Yay
Comm. Barbeiro – Yay
Comm. Garcia – Abstain
Comm. Harrell – Yay
Comm. Hernandez – Absent
Comm. Matias – Yay

Motion Passes with 5 Yay, 1 Abstain, and 1 Absent votes.

B. Request to add Research of Workplans and other Economic Development Commissions as a future agenda item, Comm. Garcia

Motion to move this item to a future agenda item by Comm. Garcia, Seconded by Comm. Harrell.

Chair Loufas – Yay
Vice Chair Monroe – Yay
Comm. Barbeiro – Yay
Comm. Garcia – Yay
Comm. Harrell – Yay
Comm. Hernandez – Absent
Comm. Matias – Yay

Motion Passes with 6 Yay and 1 Absent vote.

C. Request to add Discussion on an Update on Springs Road (Columbia Avenue Development Activities and Road Diets) as a future agenda item, Chair Loufas.

Motion to move this item to a future agenda item by Comm. Harrell, Seconded by Vice Chair Monroe.

Chair Loufas – Yay
Vice Chair Monroe – Yay
Comm. Barbeiro – Yay
Comm. Garcia – Yay
Comm. Harrell – Yay
Comm. Hernandez – Absent
Comm. Matias – Yay

Motion Passes with 6 Yay and 1 Absent vote.

D. Request to add Signage Wayfinding Program Discussion as a future agenda item, Comm. Matias

Motion to move this item to a future agenda item by Comm. Harrell, Seconded by Comm. Matias.

Chair Loufas – Yay

Vice Chair Monroe – Yay
Comm. Barbeiro – Yay
Comm. Garcia – Yay
Comm. Harrell – Yay
Comm. Hernandez – Absent
Comm. Matias – Yay

Motion Passes with 6 Yay and 1 Absent vote.

Step 2

E. Consideration to Outline a list of Recurring Agenda Items for EDC's Regular Meetings for 1 yr. as follows: (Comm. Garcia)
   i. Econ. Dev. Department Updates
   ii. Status of EDC Work Plan
   iii. Business Updates (New/Upcoming)
   iv. Recommendations and Memos for City Council
   v. Community Outreach Reports

Motion to move this item for Action to add these items to future agendas as recurring for 1-year as follows:

   i. Econ. Dev. Department Updates
   ii. Status of EDC Work Plan
   iii. Business Updates (New/Upcoming/Losses)
   iv. Recommendations and Memos for City Council
   v. Community Outreach Reports

by Comm. Harrell, Seconded by Comm. Garcia.

Chair Loufas – Yay
Vice Chair Monroe – Yay
Comm. Barbeiro – Yay
Comm. Garcia – Yay
Comm. Harrell – Yay
Comm. Hernandez – Absent
Comm. Matias – Yay

Motion Passes with 6 Yay and 1 Absent vote.

F. Establish the Business Highlights and Shop Local Ad Hoc Subcommittee for a 1-year term and Appoint Three (3) members to such Subcommittee, Chair Loufas.

Motion to move this item for Action on a future agenda item by

Comm. Matias, Seconded by Vice Chair Monroe.

Chair Loufas – Yay
Vice Chair Monroe – Yay
Comm. Barbeiro – Yay
Comm. Garcia – Yay
Comm. Harrell – Yay
Comm. Hernandez – Absent
Comm. Matias – Yay

Motion Passes with 6 Yay and 1 Absent vote.

10. SECOND COMMUNITY FORUM

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One speaker (Harrell) spoke during the Second Community forum.

11. REPORTS OF THE CITY COUNCIL LIAISON

City of Vallejo Councilmember Loera-Diaz

City Council Liaison Loera-Diaz was absent during this meeting.

12. REQUESTS FOR FUTURE AGENDA ITEMS

The following items were requested for future agenda items:

A. Business data presentation from Planning/ED Re: New Businesses Upcoming Businesses/Closed Businesses
B. Trainings for EDC to be added to recurring list
C. Report on Benicia Road and Rollingwood on the Little League field

13. ANNOUNCEMENTS AND COMMISSIONER COMMENTS

Comm. Barbeiro made a brief announcement Re: His excused absences and Vallejo Minor League Team - Seaweed.

Chair Loufas made a brief announcement Re: Main St. and August Summer Nights.

Sec. Iraheta made a brief announcement Re: Notice of Absence.

Comm. Matias made a brief announcement Re: Thank you to Comm. Loufas for her work in the downtown.

14. ADJOURNMENT

Meeting was adjourned at 8:52 PM

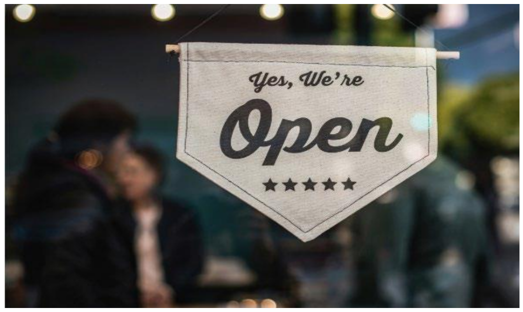
Nicole Loufas, EVC Chair

ATTESTED:

Ivette Iraheta, EVC Secretary

Item 8Bii

CITY OF VALLEJO SMALL BUSINESS HARDENING GRANT
FREQUENTLY ASKED QUESTIONS



The City of Vallejo received funding from the American Rescue Plan Act (ARPA) that will be used to fund grants to our local small businesses who have suffered negative impacts resulting from the COVID-19 pandemic. The City Council has allocated $60,000 to fund a Hardening Grant to reimburse small businesses with receipts for security improvement items.

1. What type of grant is the Small Business Hardening Grant?
   - The Small Business Hardening Grant is a reimbursable grant. Applicants must have purchased security improvement items prior to applying, made between January 1, 2023, to November 27, 2024.

2. Why is the City of Vallejo opening the grant opportunity for a second round?
   - Applications received that met the requirements totaled less than $60,000
   - Applications that did not include an acceptable receipt were ineligible to receive funding.

3. How much funds are available?
   - Approximately $26,000 is remaining from the initial $60,000 of grant funds

4. What are security improvement items?
   - Security improvement items include, but not limited to, cameras, locks, window enhancements. Only security improvement items are eligible for grant funding.

5. Do I need a receipt of purchase of security improvement items to be eligible?
   - Yes, a receipt of purchase for security improvement items is required. Only receipts of purchases made between January 1, 2023, to November 27, 2024, are eligible.

. Quotes and bids are not acceptable.

6. Who is eligible to apply?
   - For-profit and nonprofit brick and mortar businesses located in Vallejo with 20 or fewer full-time employees. Must have a valid City of Vallejo business license.

7. How much are the grants?
   - The grants are up to $3,000 for security improvement items.

8. What is the application timeline?

- Application opens November 7, 2024, to November 27, 2024.

9. How will the grants be awarded?
   - Grants will be awarded through a lottery system.

10. When will grant recipients be announced?
    - Grant recipients will be announced December 2024.

Item 9A

City of VALLEJO California

DATE: November 13, 2024

TO: Economic Development Commission

FROM: Ivette Iraheta, Economic Development Program Manager

SUBJECT: **ADOPT A RESOLUTION TO ADD THREE (3) RECURRING AGENDA TITLES TO THE ECONOMIC DEVELOPMENT REGULAR MEETING AGENDAS ON SUBSEQUENT MEETINGS**

RECOMMENDATION

Adopt a resolution to add three (3) recurring titles: 1) Prioritization of Work Plan items and Update on Progress, 2) Updates on New/Upcoming/Lost Businesses, and 3) Community Outreach Reports from Commissioners, to the Economic Development Commission (EDC) regular meetings agendas on subsequent meetings.

REASONS FOR RECOMMENDATION

Members of the Economic Development Commission (EDC) have identified three (3) meeting subjects with specific titles that the EDC feels are relevant to their work plan and necessary to discuss on an ongoing basis. By adopting a resolution to establish these three agenda titles on subsequent agendas on a recurring basis, the EDC future regular meeting agendas will automatically have these titles without needing to go through the agenda title two-step process. The purpose is to streamline discussions on these items and add transparency.

BACKGROUND AND DISCUSSION

During the June 12, 2024, the Economic Development Commission (EDC) began to discuss the benefits of developing a short list of agenda titles on their regular meeting agenda. Commissioner Garcia recommended that the EDC should consider adding a list of meeting titles to future agendas. The discussion centered around wanting to identify topics that are important to review during each meeting and in making the process to discuss these topics more efficient by not having to go through the multiple step process of adding a title to an agenda.

The item was brought to the July 10, 2024 meeting for action (as Step 1 of 2) to motion to add it to a future agenda. During the July 10, 2024 meeting, action was taken on this item to add this topic to a future agenda, with four (4) votes in favor and three (3) absences. The EDC meeting was cancelled in August, but the item returned for action during the September 11, 2024 meeting for Step 2 of 2. During the September 11, 2024 meeting the titles were discussed and the titles for the recurring agendas were proposed as follows: 1) Economic Development Department Updates, 2) Status of the EDC Work Plan, 3) Business Updates (New/Upcoming), 4) Recommendations and Memos for the City Council, and 5)

Community Outreach Reports.

During the October 9, 2024 meeting, the items was further discussed with City Attorney Nebb. During that meeting, it was determined that some of the proposed titles did not have sufficient specificity to be placed as future agenda items. Thus, two items were dropped from the motion to bring them back for action as a recurring title on future agendas. The final list of items that was agreed to was 1) Prioritization of Work Plan Items and Update on Progress, 2) Updates on New/Upcoming/Lost Businesses and 3) Community Outreach Reports from Commissioners. During the discussion it was determined that these items would fall under a header of the agenda when listed as a recurring item, similar to what is done for Economic Development Director and Secretary of the EDC updates which are included on each regular meeting agenda.

Staff has reviewed the titles and proposes that they be included in future EDC agendas under the following headers. Item 1) Prioritization for Work Plan Items and Update on Progress will be added to the Action or Reports section of the agenda as necessary. Item 2) Updates on New/Upcoming/Lost Businesses will be added under the Economic Development Director reports, and Item 3) Community Outreach Reports will be added under the Announcements and Commissioner Comments. During the October 9, 2024 the EDC motioned to bring this item back during the November 13, 2024 meeting for action for adoption of a resolution to establish adding three (3) recurring agenda titles to the EDC regular meeting agendas on subsequent meetings. The motion passed with six (6) votes and one (1) absent vote.

FISCAL IMPACT

None.

ENVIRONMENTAL REVIEW

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

ATTACHMENTS

Resolution

CONTACT

Michael Nimon, Economic Development Director
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Approved as to form:

By: Veronica A.F. Nebb
City Attorney

RESOLUTION NO. _____

RESOLUTION OF THE ECONOMIC DEVELOPMENT COMMISSION OF THE CITY OF VALLEJO TO ESTABLISH ADDING THREE RECURRING AGENDA TITLES TO THE ECONOMIC DEVELOPMENT COMMISSION REGULAR MEETING AGENDAS

WHEREAS, the Economic Development Commission began to discuss the benefits of including a short list of agenda titles on their regular meeting agenda during their June 12, 2024 meeting and;

WHEREAS, the Economic Development Commission during the July 10, 2024 meeting made a request to add the creation of a short list of recurring meeting agenda titles on a future agenda to be include as step 1 of 2 to and;

WHEREAS, on July 10, 2024 the item appeared on the Economic Development Commission agenda as Step 1 of 2 and a motion was made to forward this item to a future meeting agenda for the next step and;

WHEREAS, during the September 11, 2024 Economic Development Commission meeting, the request to add a short list of recurring agenda titles was placed on the agenda as Step 2 of 2 and the Economic Development Commission members discussed how to refine the list of agenda titles and narrowed it down to five titles and;

WHEREAS, the list of proposed five (5) titles returned to the Economic Development Commission meeting on October 9, 2024, during which meeting the titles were further discussed and specificity to the titles was further refined; and two of the five titles were removed from consideration of their inclusion on the short list of proposed recurring agenda titles because they couldn't be made specific enough and;

WHEREAS, during the October 9, 2024 meeting the Commission voted to approve brining the item for action at the next regular Commission meeting to include three (3) of the originally proposed five (5) agenda titles;

WHEREAS, the Economic Development Commission has discussed and agreed that it finds it beneficial that three of the proposed agenda titles as listed below are important to maintain on the Economic Development Commission regular meeting agendas on a recurring basis as of the date of adoption of this resolution.

NOW, THEREFORE, BE IT RESOLVED that the Economic Development Commission,

1. Hereby establishes the inclusion of the following three (3) agenda items on future agendas, as recurring under a regular agenda header:
   i. Prioritization of Work Plan items and Update on Progress.
   ii. Updates on New/Upcoming/Lost Businesses.
   iii. Community Outreach Reports from Commissioners.

Adopted by the Economic Development Commission of the City of Vallejo at a regular meeting held on ________, 2024 with the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

____
NICOLE LOUFAS, EDC CHAIR

ATTEST:

____
IVETTE IRAHETA, EDC SECRETARY