



AGENDA

VALLEJO BEAUTIFICATION COMMISSION REGULAR MEETING – 6:00 P.M. COUNCIL CHAMBERS

Layvette Howard, Chair
Sarah Wright, Vice Chair
Angela Taylor
Rick Weyrich
Roxanne Reyes
Sheila Tennyson
Susan Slater

www.cityofvallejo.net

555 Santa Clara Street, Vallejo, Ca

December 4, 2024

IMPORTANT NOTICE

NOTICE: Members of the Public will be able to participate in-person remotely via Zoom.

Access to City Hall and the Council Chambers will be provided to members of the public 30 minutes prior to the start of the meeting.

PUBLIC COMMENT: Members of the Public may provide public comments during the Commission Meeting via ZOOM (<https://ZoomRegular.Cityofvallejo.net>), or via phone, by dialing (669) 900-6833.

For additional instructions on how to speak during public comment, please visit, www.cityofvallejo.net/publiccomment

VIEW THE MEETING: There are four ways you can view this public meeting by:

- In person
- Watch Vallejo local channel 28
- Stream from the City website: www.cityofvallejo.net/Streaming
- Join the Zoom webinar: <https://ZoomRegular.Cityofvallejo.net>

Hybrid Options are available for members of the public to participate. To participate remotely:

<https://zoom.us/my/vallejoeoc>

Password: 131313

From the Zoom App: (Join by Computer, Smartphone or iPad)

-Selection JOIN

-Meeting ID: 851 502 7190

-Password: 131313

Option to join by phone (voice only):

Dial (669) 900-6833

Enter Meeting ID: 851 502 7190#

You may be asked to enter a password: 131313

Press *6 to unmute yourself and *9 to digitally raise your hand from the phone if you wish to speak

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the Beautification Commission without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the Beautification Commission will be available on the City of Vallejo website at www.cityofvallejo.net subject to staff's ability to post the documents prior to the meeting.

If you have any questions regarding any of the following agenda items, please call the Beautification Commission Staff Secretary at (707) 648-8616.



The Council Chambers in City Hall is ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk's office no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof.

AGENDA

City of Vallejo Beautification Commission

December 4, 2024

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF THE AGENDA

A. Recommendation: By motion, Approve the December 4, 2024 Agenda

5. APPROVAL OF MINUTES

- Recommendation: By motion, Approve the November 5, 2024 Minutes

6. PRESENTATION - Healthy Vallejo, Anthony Summers

7. ACTION ITEMS

- 2025 Work Plan

8. REPORT OF THE CITY COUNCIL LIAISON

9. COMMUNITY FORUM

The Presiding Officer shall announce that members of the public have the opportunity to directly address the Commission on items of interest to the public that are within the subject matter jurisdiction of the Commission and not on the current agenda. Up to fifteen (15) minutes shall be set aside for the community forum and each speaker shall be allocated up to three (3) minutes, unless time is extended by the Presiding Officer with the Commission's consent. Items of business listed on the agenda shall not be further discussed under the community forum. Anyone desiring to address the Commission may indicate such interest in one of the two ways listed below:

- 1. Any interested members of the public desiring to communicate with the Beautification Commission for this item may approach the podium to speak when the Presiding Officer opens the Community Forum and indicate that they would like to do so.*
- 2. Any interested members of the public desiring to communicate with the Beautification Commission for this item may do so via ZOOM: <https://ZoomRegular.Cityofvallejo.net>, or by phone: Dial (669) 900-6833. Enter Meeting ID: 914 0075 0676#. Press * 9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment. Please know that in-person speakers will be recognized first.*

10. NEW BUSINESS

- 2025 Holiday Décor
- 2025 Beautify Vallejo Days

11. REPORT OF THE CHAIR AND MEMBERS OF THE BEAUTIFICATION COMMISSION

12. REPORT OF THE SECRETARY

- YTD Recology Tonnage report
- Public Art Advocacy Project Outcomes Report
- 2025 Adopt A Block Outreach
- 2025 Neighborhood Watch Update

13. REPORT OF THE SUBCOMMITTEES

14. OTHER AGENDA ITEMS

15. FUTURE PRESENTATION REQUESTS

- Neighborhood Association Collaborative
- [Urban Greening Grant Update](#)
- [Healthy Vallejo](#) – Code Enforcement Partnership
- [Adopt a Drain Program](#)
- Vallejo Main St. Program

16. ADJOURNMENT

I, Shelee Loughmiller, Beautification Commission Secretary, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Vallejo Beautification Commission, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 5:00 p.m. Monday November 25, 2024.

Dated: November 25, 2024

Shelee Loughmiller

NEXT Meeting: Wednesday, February 4, 2025

**VALLEJO BEAUTIFICATION
COMMISSION MEETING MINUTES
November 6, 2024**

CALL TO ORDER Meeting called to order by Chair Howard at 6:00p

PLEDGE OF ALLEGIANCE

ROLL CALL

Present:

Chair Howard

Vice Chair Wright

Commissioners Reyes, Slater, Weyrich (Commissioners Taylor, Tennyson absent)

Staff Secretary Loughmiller

APPROVAL OF THE AGENDA By motion of Commissioner Weyrich, 2nd by Commissioner Slater, Motion approved unanimously to approve the November 6, 2024 agenda (Commissioners Taylor, Tennyson absent)

APPROVAL OF MINUTES Approved the October 2, 2024 minutes unanimously (Commissioners Taylor, Tennyson absent)

COMMUNITY FORUM – No members of the community present

PRESENTATION – Jean Cherie presented information about her proposal for a “Wendy the Welder” sculpture on Mare Island

REPORT OF THE CHAIR AND MEMBERS OF THE BEAUTIFICATION COMMISSION – Commissioner Weyrich provided information about the PG&E Environmental Project Update for the site at Curtola and Sonoma

REPORT OF THE SECRETARY – Staff Secretary Loughmiller shared information about the 301 Pennsylvania soil sampling, Keep California Beautiful collaboration, Maker Faire, Adopt a Block by Sunset Rotary, and the VHNA median improvement project

REPORT OF THE SUBCOMMITTEES – No update for the Business Recognition Program. For Graffiti Abatement, there is currently no funding and actions are currently complaint-driven.

NEW BUSINESS – The Commission will begin planning for the Beautify Vallejo Days 2025 schedule.

FUTURE PRESENTATION REQUESTS – Mark Walters from Visit Vallejo, Urban Forest Project update

ADJOURNED 6:41p

Next Meeting: December 4, 2024

Signature _____

Date _____



PUBLIC ART ADVOCACY PROGRAM

A Project of Vallejo Teaching Artists and funded by the California Arts Council Exposure Grant
January 1st 2024 - October 1st 2024



In six modules, students gained comprehensive exposure to the world of Public Art, enriched by the perspectives of creators, advocates, fabricators and facilitators. Beginning in the classroom, our group of 30+ students prepared for future fieldwork with research, and a sequence of three lessons. Pertinent vocabulary and concepts as well as a visual survey of the medium were presented to youth participants, who engaged with the material in small groups and as individuals in a bespoke program workbook.

Following classroom foundations, participants embarked upon fieldwork excursions, one local and two into neighboring communities. The fieldwork trips placed students in front of public artworks, bridging the gap between the examples and concepts encountered in the classroom and the art and artists of their community and landscape. Exposure to artist studios and works in progress were also a part of the fieldwork experience.

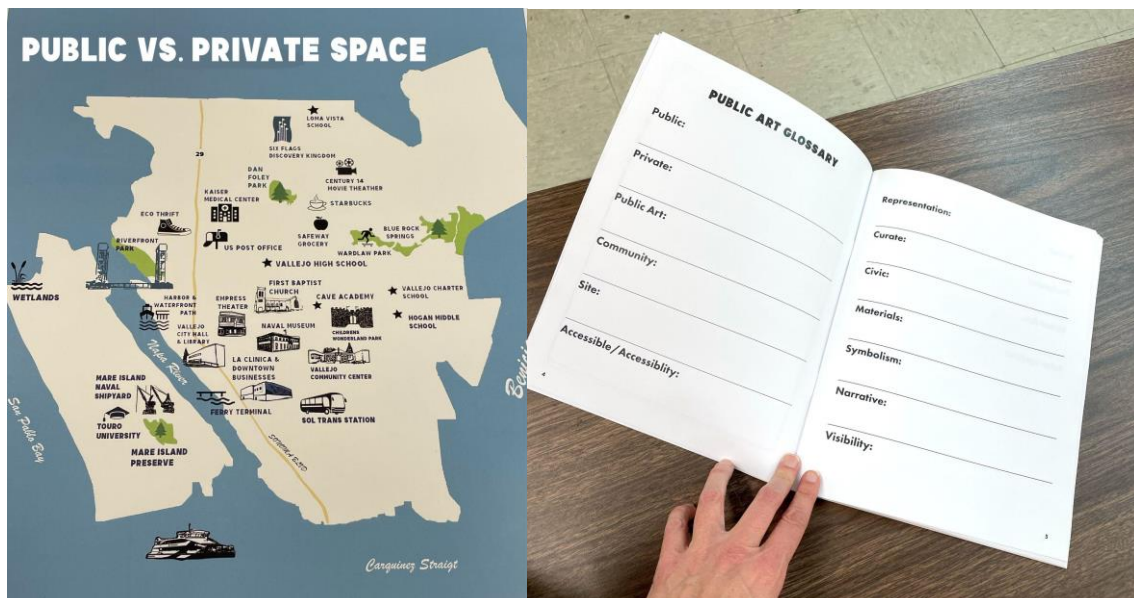
The final modules synthesized the first by acknowledging participants as new and thoughtful students and consumers of public works and facilitating their vocalizations to civic leadership. Here, a Youth Advisory Council presented recommendations for the Vallejo Public Art Collection to the Culture and Arts Commission. This document conceptualized a Youth Volunteer Maintenance Committee, which they also ultimately realized.



MODULE ONE Classroom Foundations

Within the VCUSD Expanded Learning Program, students gained awareness of internationally situated public works and cultivated the language required to discuss them. They established an internal database as well as definitions for the genera, recording their thoughts and findings in their PAA Workbooks.

Preparing for field work and building background knowledge in Public Art, the students achieved faculty with the concept of Private Vs. Public Space, isolating relevant sites on a local map. After an expansive slideshow of Public Artwork types, students discussed Representation and Diversity in a lesson centered on Curation. In small groups, students curated their own ideal Public Works collection for Vallejo employing the concepts mastered in previous classroom sessions.



MODULE TWO

Local Fieldwork Excursion Saturday, February 17, 2024

Exploring Vallejo's Public Art Collection, students engaged in a walking tour of Downtown Vallejo, where they identified, discussed and related to the public works in their landscape. Guests artists greeted students at various sites to speak about their artworks, specifically, the commission, creation and installation processes. Students assessed the collection at large, referencing new vocabulary such as Site Specificity while cataloging the works and responding to a work of their choosing with sketches and language in their Workbooks.

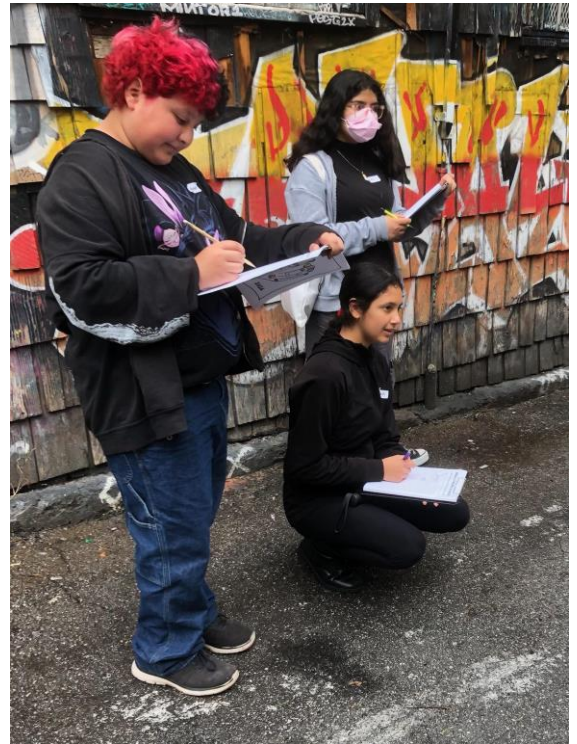


MODULE THREE

Neighbor City Excursion

Tuesday, February 20th 2024

On a day trip to San Francisco, students examined a unique collection of public works, specifically murals in the Mission District via a walking tour of Clarion Alley. This exposure introduced art for art's sake, alternatively funded and unsanctioned artworks in public space. Students also spent time in The Women's Building, where they metabolized the mural "Maestra Peace" and the history of the Women's Building under the guidance of the organization's leadership. Students inquired about the mural's Symbolism as well as the commission and installation process, carrying over knowledge acquired during their previous Vallejo fieldwork trip.





MODULE FOUR

Artist Studio & Fabrication Studio Visits

The first stop on our fieldwork trip to Oakland was to DEKA fabrication studio where students witnessed a Work In Progress; an enormous relief sculpture destined for the Grand Lake neighborhood. During a presentation hosted by the studio founder, students became versed in the technical side of public works production, including associated STEM concepts.

And next, students visited a warehouse studio home to four artists working with ABG Group, a public art facilitation project. Each artist shared their studio space and practice, as well as artworks in process and a bit about their public art practice. The day was complete with a communal lunch, artists and students, as well as a spray painting tutorial.



MODULE FIVE

Meaningful Civic Contribution

A Youth Arts Advisory Council (3 students) emerged from the student fieldwork groups. These students convened during after school hours to craft a document highlighting their experience in the public works program, as well as a Youth Recommendations for Vallejo Public Works. They presented this document to the Vallejo Arts & Culture Commission during their monthly meeting at City Hall. Students conversed with Commissioners regarding the future and betterment of Public Art in Vallejo. The meeting was live streamed and recorded for the greater community.



Youth Arts Advisory Council Recommendations to The Vallejo Culture and Arts Commission

Assessment / Strengths

1. The city of Vallejo is strongly represented in the collection. Vallejo landscapes and Vallejo text-based murals are sufficiently present.
2. There is a strong presence of mosaic work in the downtown area.
3. Some of the artworks feel representative of our Vallejo community, including Vallejo sub-cultures and ethnicities or identities.
4. Geographically, the collection is very walkable and also accessible to visitors.

5. There are strong privately commissioned artworks making a big impact alongside the city's collection.

Assessment / Areas for Improvement

1. Many of the artworks are in need of maintenance. Some feel neglected. Some should be completely restored or replaced with new works.
2. The collection is small compared to the collections of neighboring Bay Area cities. And the artworks are predominantly in the downtown area.
3. The artworks are often hard to engage with. They are too high up to see or easy to miss due to the specifics of their site placement.
4. The collection represents a limited amount of artistic styles as seen in the slide here.
5. The collection could expand to represent the diversity of artists that exist in Vallejo. Here are some examples of different types of art forms including site-specific murals, interactive public spaces, and living sculpture that we learned about through the program.
6. Except for a few, the artworks in the collection have been around for a long time and represent an older generation of artists from the community. .

Recommendations

1. Develop a budget and programming for maintenance & restoration
We imagine a youth program for high school art students. In exchange for credit hours, students work closely with public artists and city workers to maintain the collection on a regular schedule. Much like coastal, park & neighborhood clean-up programs, a student driven program will be successful.
2. Commission artworks for placement outside of the downtown area
We believe that everyone deserves the opportunity to engage with public art. We know that artwork has the potential to enliven, activate, heal, and start conversation. There are neighborhoods and green spaces throughout the city that could benefit from public art placements.
3. Encourage collaborations between artists and organizations towards problem solving in Vallejo
There are many social and political struggles in Vallejo. We want to engage artists as thought partners to solve problems. For example, consider the unhoused community around the Library and the Flaming Lotus Girls sculpture entitled *Soma*. How might artists and designers reimagine that space to change the way citizens engage with it? We know that murals serve as a deterrent for vandalism on buildings. Art encourages a

sense of pride and value in city space. Our community respects artists and the work they do. In turn, the community will look after and respect our shared city spaces.

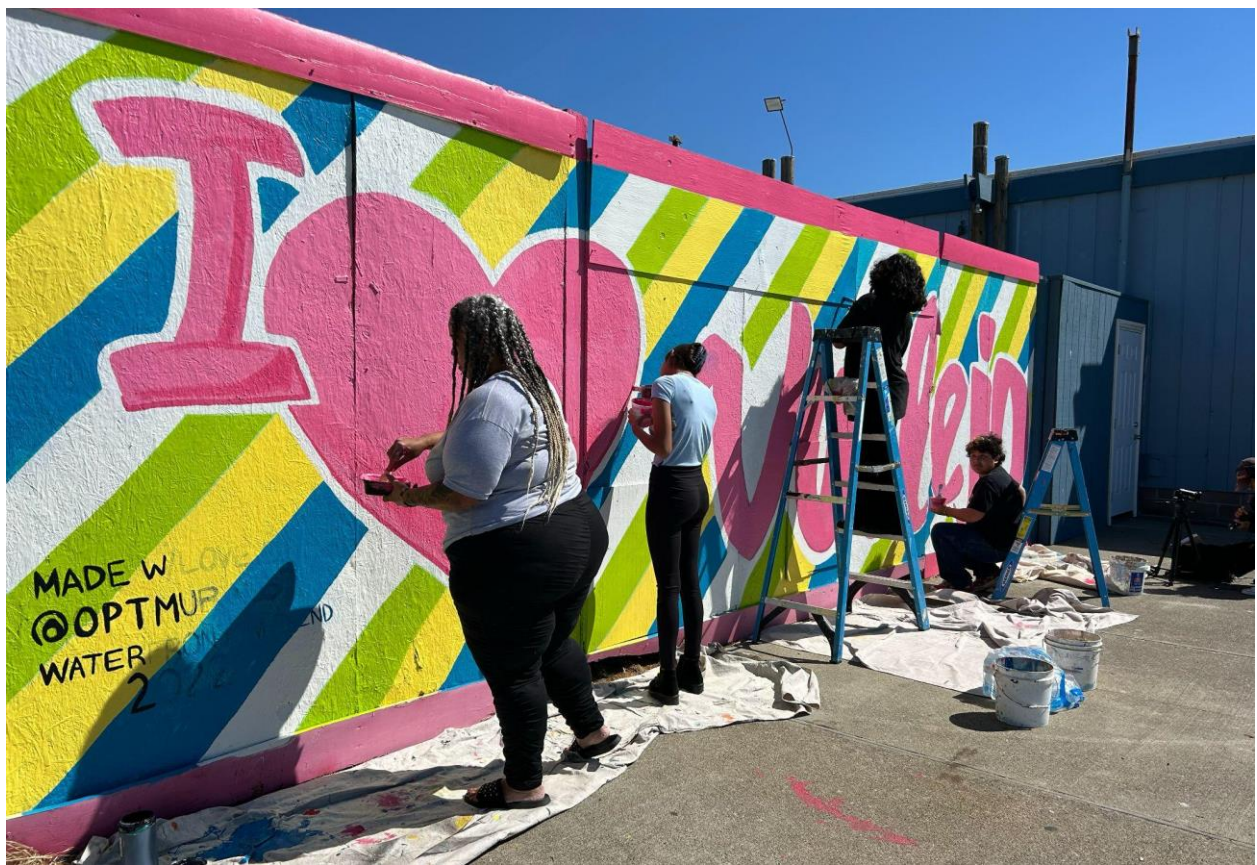
4. Expand opportunities for artists to engage with the creation of site-responsive works
We found the most successful artworks in the collection felt intentional in how they engaged with their locations. For example, the utility box series and the more recent Capitol Street Stairs and Sol Trans projects included a wide range of artists, voices and artistic styles while enhancing the infrastructure of the city. We recommend expanding these types of programs where artists can apply for requests for proposals and thoughtfully respond to the needs of Vallejo.
5. More support for works that represent diverse artistic styles and voices
The collection is small and more artistic styles and voices need to be represented. We want to see more color, more whimsy, humor, abstraction, and sanctioned street art. We recommend commissioning a diverse range of regional and national artists (including intergenerational artists of color and neurodiverse artists) in conversation with local artists to raise the profile and awareness of the Vallejo artistic community and everyone involved. These images represent just a few examples of what we envision could be possible for the growth of Vallejo's public art collection.



MODULE SIX

Youth Volunteer Public Art Maintenance Committee

Curriculum for Module Six was generated in response to the Youth Advisory Council's presentation to The Arts and Culture Commission. The three student Advisors met on a Saturday morning to restore the "I Heart Vallejo" mural on the Vallejo Waterfront as the inaugural members of their Youth Volunteer group. Their selected mural, recently tagged, was a prime candidate for leading by example and implementing their ideas. Guided by the original muralist, Izzy Drumgoole, the students learned about the process of restoring and protecting works of mural art in a four-hour volunteer session.



Acknowledgement



This project was made possible through ongoing community support and funding from the California Arts Council, the Vallejo City Unified School District's Expanded Learning Program and through a partnership with the VCUSD Visual and Performing Arts Program. We also want to express our gratitude to the Vallejo Museum, ABG Group, Deka, One People Tribe and Amy's Dad's Print Shop.

RESOLUTION NO. 24-006 N.C.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VALLEJO ADOPTING
A CITY COUNCIL BUDGET AND EXPENDITURE POLICY TO GOVERN CITY OF
VALLEJO BOARDS, COMMISSIONS AND COMMITTEES**

WHEREAS, the Charter of the City of Vallejo provides that the City Council may create by ordinance boards and commissions; and

WHEREAS, these boards and commissions may serve as advisory, policy, appellate and/or rule making; and

WHEREAS, the enabling ordinance for each board and commission is codified in the Vallejo Municipal Code, Title 2; and

WHEREAS, the procedure for establishing Board and Commission budgets has not been reduced to writing and has not been uniform from across all Boards and Commissions, thereby creating issues with budget planning; and

WHEREAS, establishing a City Council boards, commissions and committees' budget and expenditure policy establishes a set of regulations for annual budget requests and expenditures for the City of Vallejo Boards, Commissions and Committees.

NOW THEREFORE, BE IT RESOLVED that the City Council hereby adopts the Boards, Commissions and Committees Budget and Expenditure Policy attached hereto as **Exhibit A**.

Adopted by the City Council of the City of Vallejo at a regular meeting held on January 9, 2024, with the following vote:

AYES: Mayor McConnell, Vice Mayor Loera-Diaz, Councilmembers Arriola, Bregenzer, Matulac, Palmares and Verder-Aliga
NOES: None
ABSENT: None
ABSTAIN: None

DocuSigned by:

ROBERT H. MCCONNELL

ROBERT H. MCCONNELL, MAYOR

DocuSigned by:

Dawn G. Abrahamson

DAWN G. ABRAHAMSON, CITY CLERK

ATTEST:



City Council Policy – Boards, Commissions, and Committees Budget and Expenditures

1 PURPOSE

The purpose of this policy is to establish a standard set of regulations for annual budget requests and expenditures of the City of Vallejo Boards, Commissions and Committees. This policy is intended to add guidance related to funding and support the Vallejo Municipal Code (VMC) Chapter 2.26 outlined in the General Regulations for Boards, Commissions and Committee.

The purpose of the Boards, Commissions and Committees

1.1 Objectives

1. Establish a set timeline and procedure for budget requests by Boards, Commissions and Committees
2. Establish a standard set of eligible expenditures
3. Establish a standard set of ineligible expenditures



City Council Policy – Boards, Commissions, and Committees Budget and Expenditures

2 POLICY

2.1 GENERAL GUIDELINES

- All budget requests must be made during the normal budget request preparation process, through the City of Vallejo staff person assigned as the secretary to the Board, Commission or Committee or other designated staff person, no later than the first week of March each calendar year. Budget requests of \$1,000 or more shall tie back to the Board, Commission, or Committee's powers pursuant to the municipal code or their approved workplan. Requests shall be considered by the Council during their normal budget process. The budget process includes the following four steps:

- Administrative preparation,
- Legislative approval,
- Financial implementation,
- Annual year-end accounting and financial reporting, which is usually performed by an independent outside auditor.

B. The City Council shall have the final authority for establishing a budget for each of its boards, commissions, and committees.

C. The City Council shall have the final authority to approve expenditures of its boards, commissions, and committees.

D. All expenditures need to be approved through established processes in the City of Vallejo [Purchasing Manual, and in accordance with this Policy](#).

E. All contracts and associated payments will be processed and records maintained by the City of Vallejo staff person assigned as the secretary of the Board, Commission or Committee or other designated staff person.

All invoices shall be processed for payment by the City Staff person assigned to the Board, Commission or Committee and approved by their department head. 2.2 ELIGIBLE EXPENDITURES

Budgets established for Boards, Commissions and Committees for the City of Vallejo shall be used to move forward the workplans of the associated groups. The below list outlines eligible expenditure activities:

- A. Surveys associated with projects associated with the Board, Commission, or Committee's workplan;
- B. Marketing Materials; including, but not limited to flyers and pamphlets;
- C. Conference dues for professional development;
- D. Travel reimbursement;
- E. Publication subscriptions;



City Council Policy – Boards, Commissions, and Committees Budget and Expenditures

- F. Outreach events and fees;
- G. Name Badges or tags;
- H. Stipends that are established through the Vallejo Municipal Code;
- I. For the Sister City Commission:
 - a. Visiting dignitary gifts not exceeding \$1,500 per delegation, with a not to exceed amount of \$150 average per dignitary
 - b. Visiting dignitary meals reimbursement for up to 2 meals per dignitary per day will be based upon the City of Vallejo's established meal per diem rate at the time of the visit.

2.3 INELIGIBLE EXPENDITURES

Budgets established for Boards, Commissions and Committees for the City of Vallejo shall be used to move the workplans of the associated groups. The below list outlines ineligible expenditure activities:

- A. Business Cards; with the exception of the Planning Commission
- B. Social Media Adds
- C. Interns
- D. Staff that reports to the Board, Commission or Committee
- E. Consultants that report to the Board, Commission or Committee
- F. Furniture or equipment