



City Council Chamber
Second Floor of City Hall
555 Santa Clara Street
Vallejo, CA 94590
www.cityofvallejo.net

AGENDA

COMMISSION ON CULTURE & THE ARTS REGULAR MEETING – 6:00 P.M. NOVEMBER 27, 2017

CHAIR
Paul Boneberg, Chair
COMMISSIONERS
Genea Brice, Vice Chair
Bonnie Bernhardt
Lawrence Finkelstein
Ram Giri
Trevor Allen
Dalia Vidor

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the Commission on Culture & the Arts without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item of interest to them provided they are first recognized by the presiding officer. Members of the public wishing to be so recognized are requested to submit a completed speaker card to the Executive Secretary of the Commission prior to the consideration of the item.

Those wishing to address Commission on Culture & the Arts on any matter for which another opportunity to speak is not provided on the AGENDA but which is within the jurisdiction of the Commission on Culture & the Arts to resolve may come forward to the podium during the "COMMUNITY FORUM" portion of the AGENDA.

Members of the public have the right to speak on any item on this agenda. Those wishing to address the Commission on Culture & the Arts: 1) during the Community Forum are limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300; and 2) on a Consent Calendar item are limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the commissioners will be available for public inspection at the City Clerk's Office, 555 Santa Clara Street, 3rd Floor, Vallejo, CA at the same time that the public records are distributed or made available to the commissioners. Such documents may also be available on the City of Vallejo website at <http://www.cityofvallejo.net> subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648-4527,

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The City Council Chamber is ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. COMMUNICATIONS

- A. Report from Interim City Manager, Secretary to the Commission on Culture & the Arts
- B. Report from Council Liaison to the Commission on Culture & The Arts

5. PRESENTATIONS

- A. Solano County Arts Council
- B. Capitol Steps Mosaic Project

6. COMMUNITY FORUM

Anyone wishing to address the commission on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the commission to resolve, is requested to submit a completed speaker card to the Executive Secretary of the Commission. When called upon, each speaker should state his /her name, and address for the record. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300.

7. APPROVAL OF AGENDA

Recommendation: By motion, approve the November 27, 2017 agenda

8. APPROVAL OF MINUTES

A. Approval of Minutes

Recommendation: By motion, approve the minutes from the October 30, 2017 regular meeting

9. ACTION CALENDAR

A. Culture & Arts Event Calendar Funding Request and RFP Evaluation Criteria

Recommendation: By motion, request an \$10,000 allocation from City Council to fund a Culture & Arts Event Calendar proof of concept and recommend Request for Proposal (RFP) Evaluation Criteria

B. Foundation Center Non-Profit Resources & Database Funding and Partnership Request

Recommendation: By motion, request a \$10,000 allocation from City Council to fund a Non-Profit Resource Center program and request a partnership with the Solano County JFK Library.

C. Temple Art Lofts Discussion

Recommendation: Discuss the Temple Art Lofts.

D. Ad Hoc Committee Formation on the Definition of Culture

Recommendation: By motion, form an Ad Hoc Committee on the Definition of Culture of not more than three Commissioners.

E. Drafting a Public Art Policy

Recommendation: By motion, request that the Public Art Policy Ad Hoc Committee re-engage with City staff to finalize a Public Art Policy to be brought back to the Commissions on Arts & Culture for consideration.

10. INFORMATION ITEMS, ACTIVITY REPORTS, AND ANNOUNCEMENTS

- A. **Update on City funding for Arts & Culture**
- B. **Branding Campaign Coordination with Visit Vallejo Report**
- C. **Non-Profit Fundraising/Fiscal Sponsor Ad Hoc Committee Report**
- D. **Art Inventory Ad Hoc Committee Update**

11. FUTURE AGENDA ITEMS

- A. Addition of items to Future Agenda List
 - ArtWalk Update
 - Round Table Discussion with Regional Arts Commissions
 - Art on Private Property
 - Solano Coalition for the Arts Presentation

12. NEXT MEETING DATE: January 22, 2018

13. ADJOURNMENT

ADDITIONAL CITY INFORMATION

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I, Dawn G. Abrahamson, City Clerk, do hereby certify that we have caused a true copy of the above notice and agenda to be delivered to each of the members of the Commission on Culture & The Arts, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 5:00 p.m., Tuesday, November 21, 2017.

Dated: Tuesday, November 21, 2017



WILL MORAT FOR

Dawn G. Abrahamson, City Clerk

**COMMISSION ON CULTURE & THE ARTS
SPECIAL MEETING MINUTES
COUNCIL CHAMBER
OCTOBER 30, 2017**

1. CALL TO ORDER

The meeting was called to order by Chair Boneberg at 6:01 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: Chair Boneberg, Vice Chair Brice, Commissioners Bernhardt, Finkelstein (arrived at 6:06 p.m.), Giri, Allen, and Vidor.

Absent: None

Staff present: Assistant City Manager Killgore, City Clerk Abrahamson and Administrative Analyst II Morat

4. COMMUNICATIONS

A. Report from Assistant City Manager, Secretary to the Commission on Culture & the Arts – None,

B. Report from Council Liaison to the Commission on Culture & The Arts – None.

5. PRESENTATIONS

Action: Presentations were made by Pati Poblete and Danelle Morton representing the Temple Art Lofts.

A. Poblete Foundation

B. Temple Art Lofts

6. COMMUNITY FORUM

Speakers: Erin Bakke and Jean.

7. APPROVA OF AGENDA

Recommendation: By motion, approve the October 30, 2017 agenda

Action: Moved by Commissioner Allen, seconded by Commissioner Giri and carried unanimously to approve the October 30, 2017 agenda.

8. APPROVAL OF MINUTES

A. Approval of Minutes

Recommendation: By motion, approve the minutes from the September 25, 2017 regular meeting

Action: Moved by Commissioner Allen, seconded by Commissioner Vidor and carried unanimously to approve the minutes as corrected to correct the spelling of the surname of Poblete and first name of Erin as listed under the Community Forum portion of the minutes.

9. NEW BUSINESS

A. **Adopting the 2017 Commission Vision & Goals**

Recommendation: By motion, adopt the 2017 Commission Vision and Goals as discussed at the Commission's Team Building/Goal Setting Special Meeting held on June 20, 2017

With respect to Goal #7, Assistant City Manager Killgore informed the Commission of Council's request for the Commission to undertake an inventory of city-owned public art pieces and return to the Council on an expedited basis.

Commissioners discussed the goals as presented by staff. Commissioner Allen noted that Goal #6-analyze and make recommendations to the City Council with regard to managing funds, including as fiscal sponsor agencies or non-profit organizations could be expanded and not limited to what is written.

Staff responded to questions from Commissioners.

Actions: (1) Moved by Commissioner Finkelstein, seconded by Commission Vidor and carried unanimously to adopt the goals through June 30, 2018 as included in the agenda packet.

(2) Moved by Chair Boneberg, seconded by Commissioner Finkelstein and carried unanimously to create an ad-hoc committee comprised of Chair Boneberg and Commissioners Giri and Finkelstein to work on Goal #7-analyze and make a recommendation related to City owned public art.

B. **Culture & Arts Event Calendar Update and Discussion**

Administrative Analyst II Morat provided an update.

Staff responded to questions from Commissioners. Commissioners provided comment.

Speaker: Carol Pearlman

Discussion by the Commission continued.

By unanimous consensus, the Commission agreed to Administrative Analyst II Morat's suggestion that staff return to the Commission at its next meeting with recommended RFP criteria, including a request to the Council for funding allocation as part of the mid-year budget update and review.

C. **Foundation Center NPO Resources & Database Update and Discussion**

Administrative Analyst II Morat informed the Commission that he has not received a response from County Library staff.

Staff responded to questions from Commissioners.

D. Update on Solano County Tax for the Arts

Assistant City Manager Killgore and Administrative Analyst II Morat summarized information received from the County.

Commissioners provided comment.

E. Set Commission Meeting Date for November/December

Recommendation: By motion, set a single meeting date to combine the regularly-scheduled November and December 2017 meetings.

Commissioners discussed their schedules for the months of November and December. By unanimous consensus, the Commission agreed to keep the 4th Monday of November (November 27) as the regular meeting date for the month with no meeting in the month of December.

F. Discussion on the definition of “Culture”

Following extensive discussion on the definition of “culture,” Commissioner Finkelstein noted that “sub-culture” needs to be recognized and included as part of the definition.

The Commission continued to discuss the definition in a broader sense, particularly in terms of a plan to reach out to the sub-culture communities.

It was moved by Commissioner Finkelstein to adopt the Wikipedia definition of “culture.” Motion died due to lack of a second.

Commissioners Allen, Vidor and Vice Chair Brice noted the importance of coming up with a definition that is specific to Vallejo as well as the outreach component as part of defining “culture.”

Following discussion, the Commission unanimously agreed to continue the discussion with each commissioner proposing their own individual definition for discussion by the Commission as a whole with the possibility of blending together to come up with a final definition.

10. ACTIVITY REPORTS/ANNOUNCEMENTS

A. Public Art Policy Ad Hoc Committee Report

B. Branding Campaign Coordination with Visit Vallejo Report

C. Non-Profit Fundraising/Fiscal Sponsor Ad Hoc Committee Report

Chair Boneberg directed the Commission’s attention to the draft Public Art Policy included in the agenda packet.

Assistant City Manager Killgore noted that the City Attorney is currently reviewing the draft with the hope that feedback will be provided in time for the Commission's November 27 meeting.

Commissioner Giri had nothing to report on Branding Campaign Coordination with Visit Vallejo.

Commissioner Allen informed the Commission about his discussion with VCAF related to non-profit fundraising/fiscal sponsorship. VCAF will be placing this as an item on their next meeting agenda. Commissioner Allen noted that he would report back to the Commission at its next meeting.

Chair Boneberg encouraged the ad-hoc committee to address and define the role of a fiscal sponsor.

11. FUTURE AGENDA ITEMS

- A. Discussion of Agenda Items for Future Meetings
- Solano Coalition for the Arts Presentation
 - ArtWalk Update
 - Onigawara: Potential Locations
 - Round Table Discussion with Regional Arts Commissions
 - Current City Funding for Arts & Culture
 - Art on Private Property
 - Capitol Steps Mosaic Project

Commissioners discussed the above future items and items for the November 27 meeting.

For November meeting:

- Culture & Arts Even Calendar Funding Request and RFP Evaluation Criteria
- Foundation Center Non-Profit Resources & Database Funding and Partnership Request
- Public Art Policy
- Temple Art Lofts

12. NEXT MEETING DATE: November 27, 2017

13. ADJOURNMENT

Moved by Commissioner Finkelstein, seconded by Commission Allen and carried unanimously to adjourn the meeting at 8:13 p.m.

PAUL BONEBERG, CHAIR

ATTEST:

TERI KILLGORE, SECRETARY