

AGENDA



City Hall
555 Santa Clara Street
Vallejo, CA 94590

HOUSING AND COMMUNITY DEVELOPMENT COMMISSION REGULAR MEETING – 7:00 P.M COUNCIL CHAMBERS

Monica Tipton, Chairperson
Al Roberson, Vice Chair
Tara Beasley-Stansberry
Charles Brown III
Robert Bryant
Rob La Gatta
Christina Rodriguez

THURSDAY, SEPTEMBER 7, 2017



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1. **CALL TO ORDER**
2. **ADMINISTRATION OF OATH OF OFFICE TO NEWLY APPOINTED COMMISSIONERS**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**
5. **APPROVAL OF AGENDA**

The Commission may adopt the agenda as presented or may rearrange the order of items. Pursuant to the Brown Act, the Commission may not add items to the agenda and the Commission may only discuss items on the agenda.
6. **APPROVAL OF MINUTES**
 - A. Regular Meeting of July 6, 2017
7. **REPORT OF PRESIDING OFFICER AND MEMBERS OF THE COMMISSION**
8. **SECRETARY'S REPORT**
9. **COUNCIL LIAISON'S REPORT**
10. **COMMUNICATIONS AND PRESENTATIONS**
11. **COMMUNITY FORUM**

This is an opportunity for residents to discuss items not on the agenda that are within the purview of the Commission. The Commission may not discuss or take action on these items, but may require they be placed on a future agenda. If an item is not within the purview of the Commission, the person may be referred to the appropriate party.

12. CONSENT CALENDAR**13. PUBLIC HEARINGS**

- A. Draft Fiscal Year (FY) 2016-17 Consolidated Annual Performance and Evaluation Report ("CAPER")

Staff has prepared a draft CAPER for the second year of the City's Consolidated Plan. The Consolidated Plan is a five year planning document required by the U. S. Department of Housing and Urban Development (HUD), and is intended to address affordable housing and community development needs in Vallejo. The Plan includes the period beginning July 1, 2015 and ending June 30, 2020. The draft CAPER describes the City's progress in achieving the objectives in the Consolidated Plan for the period beginning July 1, 2016 and ending June 30, 2017. The CAPER must be submitted to HUD not later than September 30, 2017.

Recommendation: Conduct a public hearing. By motion, recommend approval by the City Council of the FY 2016-17 CAPER.

14. ADMINISTRATIVE ITEMS

- A. Nomination and Election of Officers

Section 1.01 of the Commission's Rules of Order and Procedure state that the Commission shall elect a Chair and a Vice Chair at the first regular meeting of the new fiscal year, (starting July 1). Due to an oversight, new Officers were not nominated and elected at the regular July meeting of the Commission. Per the Rules of Order and Procedure, no Commissioner may serve more than two consecutive one-year terms as Chair or Vice Chair.

Commissioner Tipton served as Chair in FY's 2015-16 and 2016-17, and is therefore not eligible to serve another term as Chair. Commissioner Roberson served as Vice Chair in FY 2016-17, and is eligible to serve another term as Vice Chair. The Brown Act expressly prohibits secret ballots.

Recommendation: Nominate and elect a Chair and a Vice Chair.

15. POLICY ITEMS**16. ADJOURNMENT****AFFIDAVIT OF POSTING**

I, Michele Lewis-Adamou, Housing and Community Development Division Secretary, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Housing and Community Development Commission, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 5:00 P.M., Friday, September 1, 2017.



Dated: Thursday, August 31, 2017

Michele Lewis-Adamou, Division Secretary